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**Curriculum Council  
Minutes  
Thursday, April 23, 2026**

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**Voting Members Present:**

Divya Ajinth, Annette Alvarado, Dr. Eric Aurand, Dr. David Barreto, Colleen Budziak, Dr. Kimberly Chavis, Robert Cofield, Mark Crawford, Teri Fuller, Sharon Garcia, Lisa Giese, Dr. Rosianna Gray, Dr. Mary Beth Hutches, Elior Iseli, Amber Keare, Todd Laufenberg, Dr. Jeanine McMillen, Laura Meredith, Donna Mikrut, Jessica Moreno, Jon Nichols, Dr. Scott Peska, Patricia Saccone, Dr. Reshmi Sen, Ne'Keisha Stepney, Jo Lynn Theobald

**Voting Members Absent:**

Renee Skrabacz, Dr. Tamekia Smith, Ennis Ballines

**Ex-Officio Members Present:**

Kristine Cesario-Price, Laura Cronan, Marc Dale, Mary Greenwood, Terry Lyons, Sharon Rainbolt, Jo Sobieraj

**Ex-Officio Members Absent:**

Sarah Kocunik, Dr. Stacey Randall, Dr. Lisa Richardson

**Faculty Presenters and Guests**

Elior Iseli, Mark Crawford, Dr. Nancy Christensen, Suzanne Markin, Edith Rojas, Toni Ford

**Provost**

Dr. Kimberly Chavis

Chavis called the meeting to order at 2:31 p.m.

**Teaching and Learning**

Dean: Dr. Ro Gray

***Curriculum Council Manual Revision Vote:***

**DECISION for CURRICULUM COUNCIL MANUAL REVISION VOTE:**

Ford shared the Curriculum Council Procedures Manual Proposed Changes document for AY2026-2026. Cesario-Price noted the changes which included the updated meeting dates and the addition of new positions. Chavis apologized for a previous decision to expand proposal submission dates, which resulted in a large volume of curriculum submissions near the end of the period and stated the decision to revert to the previous submission schedule. She also made the decision to postpone voting on the manual changes until the next meeting. Before that time, Cesario-Price will make adjustments to the dates and send follow-up communication to the Council.

The changes to the Curriculum Council Procedures Manual will be voted on at the next meeting on September 24.

## **Academic Support**

Dean: Jessica Moreno

### **No Submissions**

## **Arts and Humanities**

Interim Dean: Dr. Jeanine McMillen

### **No Submissions**

## **Business and Social Science**

Dean: Dr. Tamekia Smith

### **Economics: Originator – Elior Iseli**

#### **Minor Course Revision:**

*Rationale:* To assess many topics that we currently teach but not officially included in our assessment in all sections.

#### ***ECN 202 Principles of Economics-Macroeconomics***

3 lec/0 lab 3.0 semester hours

*Summary of Changes:* Updates to course outcomes.

### **DECISION for ECN 202:**

Chavis moved for a motion to vote on this minor course revision. Theobald so moved and Laufenberg seconded the motion. The vote was called and passed. This minor course revision will be **effective Fall 2026**.

### **Course/Program Cleanup: Originator – Tamekia Smith**

#### **Major Course Revisions:**

*Rationale:* Course cleanup found during Degree Works Discovery.

#### ***CIS 137 Cisco I***

2 lec/2 lab 3.0 semester hours

#### ***CIS 237 Cisco II***

2 lec/2 lab 3.0 semester hours

#### ***ECE 205 Infant and Toddler Methods and Strategies***

3 lec/0 lab 3.0 semester hours

#### ***ECE 212 Foundations of a Multilingual Early Childhood Classroom***

3 lec/0 lab 3.0 semester hours

#### ***ECE 237 Early Childhood Education Multilingual Classroom-Methods and Strategies***

2 lec/1 lab 3.0 semester hours

*Summary of Changes:* Changed CIS titles from all caps and spelled out ECE titles.

**DECISION for CIS 137, CIS 237, ECE 205, ECE 212, and ECE 237:**

Chavis moved for a motion to vote on these major course revisions. Theobald so moved and Iseli seconded the motion. The vote was called and passed. These major course revisions will be **effective Fall 2026**.

**Minor Program Revisions:**

*Rationale:* Discrepancies found during Degree Works Discovery.

***AA AA00 Associate in Arts A.A.***

60.0 semester hours

***ACC 010A Accounting A.A.S.***

60.0 semester hours

***ACC 013A Accounting Certificate***

27.0 semester hours

***ACC 015B Payroll and Tax Accounting Certificate***

18.0 semester hours

***ACC 017B CPA Preparation Post-Baccalaureate Certificate***

32.0 semester hours

***ACC 018B CMA Preparation Post-Baccalaureate Certificate***

30.0 semester hours

***CIS 220E Software Development A.A.S***

60.0 semester hours

***CIS 223B IT Support Technician A.A.S.***

60.0 semester hours

***CIS 250A Cybersecurity A.A.S.***

60.0 semester hours

***CIS 331C UX/UI A.A.S.***

60.0 semester hours

***ECE 570B Early Childhood Education A.A.S.***

60.0 semester hours

***ECE 580A Early Childhood Education Level 3 Certificate***

30.0 semester hours

***ECE 584A ESL and Bilingual Credential-Level 3 Certificate***

39.0 semester hours

***GECC GECC00 General Education Core Curriculum***

37.0 semester hours

***MGT 130C Business Administration A.A.S.***  
60.0 semester hours

***MGT 131B Human Resources Management A.A.S.***  
60.0 semester hours

***MGT 138B Management Certificate***  
18.0 semester hours

*Summary of Changes:* Removal/Addition of course numbers, removal of 'm' notation, and updates to verbiage to match WCC catalog.

**DECISION for AA AA00, ACC 010A, ACC 013A, ACC 015B, ACC 017, ACC 018B, CIS 220E, CIS 223B, CIS 250A, CIS 331C, ECE 570B, ECE 580A, ECE 584A, GECC GECC00, MGT 130C, MGT 131B, MGT 138B:**

Stepney explained that some proposals required minor updates, including the removal of "m" notation and aligning titles and language with Degree Works. Theobald raised a question about the inconsistent use of "m" notation across programs, which Stepney addressed by explaining that "m" is only required in specific programs, particularly in healthcare areas due to external compliance requirements.

Chavis moved for a motion to vote on these minor program revisions. Theobald so moved and Crawford seconded the motion. The vote was called and passed. These minor program revisions will be **effective Fall 2026**.

**Mathematics and Science**

Dean: Dr. Eric Aurand

**Mathematics: Originator – Mark Crawford**

**Minor Course Revision:**

*Rationale:* This will provide more clarity at registration.

***MTH 109 Algebra for Business/Social Science***

3 lec/0 lab 3.0 semester hours

*Summary of Changes:* Enforced prerequisite verbiage updated to include Intermediate Algebra level.

**DECISION for MTH109:**

Mark explained that while Math 069 is not explicitly listed as a prerequisite in the course description, it serves as a pathway for students to take Math 109 with the co-requisite Math 089. There was some discussion regarding the concern about the clarity of prerequisites for advising purposes. It was determined that the existing explanation and supporting documents, including the Pathways document, would be sufficient for counselors and advisors.

Chavis moved for a motion to vote on this minor course revision. Theobald so moved and Fuller seconded the motion. The vote was called and passed. This minor course revision will be **effective Fall 2026**.

### **Program Cleanup: Originator – Eric Aurand**

#### **Minor Program Revision:**

*Rationale:* Discrepancies found during Degree Works Discovery.

#### **AS AS01 Associate in Science A.S.**

60.0 semester hours

*Summary of Changes:* deleted eligible majors in program description for consistency; removed GEO 235 and HIS 125 from Gen Ed electives list since no longer offered; added diversity (**D**) indicator for HUM 233, and revised D (diversity) or N (non-Western) requirement language to match WCC course catalog.

#### **DECISION for AS AS01:**

Aurand explained changes were made in order for the information in Curricunet to match the information in the catalog.

Chavis moved for a motion to vote on this minor program revision. Fuller so moved and Theobald seconded the motion. The vote was called and passed. This minor program revision will be **effective Fall 2026**.

### **Industry and Technology**

Dean: Renee Skrabacz

### **Computer Aided Design and Drafting: Originator – Randy Hines**

#### **NEW Course (Second Read):**

*Rationale:* To keep up with industry standards.

#### **CAD 105 3D Modeling & Printing**

1 lec/4 lab 3.0 semester hours

*Summary of Changes:* New course being added to 200A Computer Aided Design and Drafting A.A.S. program.

#### **DECISION for CAD 105:**

Stepney stated a new 3D modeling and printing course was approved for spring 2027 as a required course in the program.

Chavis moved for a motion to vote on this new course. Theobald so moved and Fuller seconded the motion. The vote was called and passed. This new course will be **effective Spring 2027**.

### **Heating, Ventilation and Air Conditioning: Originator – Joe Kloke**

#### **NEW Course (Second Read):**

*Rationale:* Refrigerant safety is a necessary class as there are many regulatory changes happening with refrigerants today to minimize their impact on our environment. The latest of these changes has been the HVAC/R industry's move to low global warming potential (GWP) refrigerants. This has required the industry to adopt

refrigerants that are flammable. The residential side of our industry is using mildly flammable refrigerants (A2L) that students and the industry need to be trained to use. We adopted this training as part of our safety class, but having two credentialing exams as part of the same class has proven problematic when students only pass one of the exams. The addition of this class will minimize the student impact that this has caused.

***HVA 162 Refrigerant Safety***

1 lec/0 lab 1.0 semester hour

*Summary of Changes:* New course being added to both HVAC A.A.S. and Certificate programs.

**DECISION for HVA 162:**

This new HVAC course was introduced to address changes in refrigerant standards and associated certifications required by environmental policy and industry mandates.

Chavis moved for a motion to vote on this new course. Crawford so moved and Theobald seconded the motion. The vote was called and passed. This new course will be **effective Spring 2027**.

**Water/Wastewater Technology: Originator – Dr. Nancy Christensen and Dr. Sheila Vemu**

**Minor Course Revisions:**

*Rationale:* Due to WTE 501A program changes, WTE105/106 no longer required

***WTE 101 Water Operations I***

3 lec/0 lab 3.0 semester hours

***WTE 102 Water Operations II***

3 lec/0 lab 3.0 semester hours

***WTE 111 Wastewater Operations I***

3 lec/0 lab 3.0 semester hours

***WTE 112 Wastewater Operations II***

3 lec/0 lab 3.0 semester hours

*Summary of Changes:* Removal of WTE105 and WTE 106 enforced coreqs.

**DECISION for WTE 101, WTE 102, WTE 111, and WTE 112:**

Christensen presented changes to remove math co-requisites from water and wastewater operations courses. Cesario-Price confirmed these changes had already been made to the catalog.

Chavis moved for a motion to vote on these minor course revisions. Theobald so moved and Nichols seconded the motion. The vote was called and passed. These minor course revisions will be **effective Fall 2026**.

**Health Professions and Public Service**

Dean: Bob Cofield

### **Course/Program Cleanup: Originator – Bob Cofield**

#### **Major Course Revision:**

*Rationale:* Course cleanup found during Degree Works Discovery.

#### ***HSV 225 Clinical Skills for Substance Use Disorders Counselors***

3 lec/0 lab 3.0 semester hours

#### **Effective date: Fall 2026**

*Summary of Changes:* Updated title to spell out SUD in title.

#### **DECISION for HSV 225:**

Bob explained that several corrections were made to course information in Curricunet, including changing "SUD" to Substance Use Disorder.

Chavis moved for a motion to vote on these minor course revisions. Theobald so moved and Giese seconded the motion. The vote was called and passed. These minor course revisions will be **effective Fall 2026**.

#### **Minor Program Revisions:**

*Rationale:* Discrepancies found during Degree Works Discovery.

#### ***EMT 400C Emergency Medical Tech – Paramedic A.A.S.***

60.0 semester hours

#### ***FSC 610A Fire Science Technology A.A.S.***

60.0 semester hours

#### ***HIT 110D Health Information Technology A.A.S.***

60.0 semester hours

#### ***HSV 650A Human Services A.A.S.***

60.0 semester hours

#### ***HSV 652C Substance Use Disorder Counseling Certificate***

30.0 semester hours

#### ***PLG 560A Paralegal Certificate***

60.0 semester hours

*Summary of Changes:* Updates to program notes, addition of missing 'm' notations to notify a grade of C or higher must be earned, and revisions to program description and electives verbiage to match WCC catalog.

#### **DECISION for EMT 400C, FSC 610A, HIT 110D, HSV 650A, HSV 652C, and PLG 560A:**

Bob explained that several corrections were made to course information in Curricunet, including adding 'm' designations to courses requiring a C or better grade in programs like EMT paramedic, Fire Science, and Health Information Technology.

Chavis moved for a motion to vote on these minor course revisions. Theobald so moved and Saccone seconded the motion. The vote was called and passed. These minor course revisions will be **effective Fall 2026**.

## **Workforce Education**

Manager: Suzanne Markin

**\*\*\*FOR INFORMATIONAL PURPOSES ONLY\*\*\***

### **Prior Learning Credit**

BUS 904 *New Venture Academy: Entrepreneurship*, 6 BUS credits

***Effective date: Fall 2026***

*Summary of Changes:* To be eligible for college credit, the student must show evidence of successfully completing BUS 904 and approval from the BUS 904 instructor validating that a viable and complete business plan was demonstrated prior to awarding any semester credits.

*Rationale:* Completion of BUS 904 represents the competencies aligned with the outcomes of the BUS 140 course. BUS 904 covers various aspects of business planning, management, marketing, and business growth strategies, and along with the additional creation of a fully articulated business plan exceeds the course requirements for BUS 140 and therefore can be awarded the addition of three (3) semester credits for a BUS elective.

Markin presented a new prior learning credit program called New Venture Academy, which offers a 10-session entrepreneurship curriculum that qualifies students for two business classes totaling up to 6 credits. The curriculum aligns with Kauffman Foundation materials and addresses foundational business skills for new entrepreneurs, complementing the existing Business Growth Academy program.

### **New Business:**

Chavis announced two developments regarding the Curriculum Council: the review of two new curriculum management systems to replace the current system, and the implementation of faculty champion roles to support new curriculum development, with a faculty champion already identified for the sonography program.

### **Meeting Adjourned:**

With no further agenda items, Chavis moved to end the meeting at 3:30 p.m. Hearing no objections, the meeting was adjourned. The next meeting of Curriculum Council will be held on September 24<sup>th</sup> at 2:30 p.m. via Zoom.