



**Curriculum Council
Minutes
Thursday, March 26, 2026**

Voting Members Present:

Divya Ajinth, Dr. Eric Aurand, Colleen Budziak, Robert Cofield, Mark Crawford, Teri Fuller, Sharon Garcia, Lisa Giese, Dr. Rosianna Gray, Elicor Iseli, Todd Laufenberg, Dr. Jeanine McMillen, Laura Meredith, Donna Mikrut, Jessica Moreno, Jon Nichols, Patricia Saccone, Renee Skrabacz, Dr. Reshmi Sen, Dr. Tamekia Smith, Ne'Keisha Stepney, Jo Lynn Theobald

Voting Members Absent:

Annette Alvarado, Ennis Ballines, Dr. David Barreto, Dr. Kimberly Chavis, Dr. Mary Beth Hutches, Amber Keare, Dr. Scott Peska

Ex-Officio Members Present:

Julie Bechtold, Marc Dale, Kristine Cesario-Price, Sarah Kocunik, Terry Lyons, Sharon Rainbolt, Jo Sobieraj

Ex-Officio Members Absent:

Laura Cronan, Mary Greenwood, Dr. Stacey Randall, Dr. Lisa Richardson

Faculty Presenters and Guests

Jo Lynn Theobald, Randy Hines, Joe Kloke, Donna Mikrut, Manny Chavez, Dr. Nancy Christensen, Joshua Brown, Suzanne Markin, Edith Rojas

Provost

Dr. Kimberly Chavis

Garcia called the meeting to order at 2:30 p.m.

Teaching and Learning

Dean: Dr. Ro Gray

No Announcements

Academic Support

Dean: Jessica Moreno

Math Prereq cleanup: Originator – Jo Lynn Theobald

Minor Course Revisions:

Rationale: Overdue clean-up to the curriculum.

BUS 207 Business Statistics

3 lec/0 lab 3.0 semester hours

CIS 115 Introduction to Programming

3 lec/0 lab 3.0 semester hours

CIS 130 Computer Science I: C++ Programming

2 lec/2 lab 3.0 semester hours

CIS 136 Data Analytics Programming

2 lec/2 lab 3.0 semester hours

CIS 150 Computer Science I: Java Programming

2 lec/2 lab 3.0 semester hours

MTH 075 Elementary Geometry

3 lec/0 lab 3.0 semester hours

MTH 081 Supplemental Math for College Math

0 lec/2 lab 1.0 semester hour

MTH 087 Supplemental Math for Basic Stats

0 lec/2 lab 1.0 semester hour

MTH 089 Supplemental Math-Algebra-Busn&SocSci

0 lec/2 lab 1.0 semester hour

MTH 101 College Mathematics

3 lec/0 lab 3.0 semester hours

MTH 102 College Mathematics

3 lec/0 lab 3.0 semester hours

MTH 107 Basic Statistics

3 lec/0 lab 3.0 semester hours

MTH 109 Algebra for Business/Social Science

3 lec/0 lab 3.0 semester hours

MTH 129 Precalculus I

3 lec/0 lab 3.0 semester hours

MTH 130 Precalculus II

3 lec/0 lab 3.0 semester hours

MTH 201 Mathematics for Elementary Teachers I

3 lec/0 lab 3.0 semester hours

Summary of Changes: Updated prereqs as a result from the withdrawal of MTH061, MTH062, MTH071, and MTH072.

DECISION for BUS 207, CIS 115, 130, 136, 150, MTH 075, 081, 087, 089, 101, 102, 107, 109, 129, and 201:

Garcia moved for a motion to update prereqs as a cleanup to the curriculum. Theobald so moved and McMillen seconded the motion. The vote was called and passed. The cleanup for these minor course revisions will be **effective Fall 2026**.

Course Withdrawals:

Rationale: Overdue clean-up to the curriculum.

MTH 061 Elementary Algebra I

2 lec/0 lab 2.0 semester hours

MTH 062 Elementary Algebra II

2 lec/2 lab 2.0 semester hours

MTH 071 Intermediate Algebra I

2 lec/0 lab 2.0 semester hours

MTH 072 Intermediate Algebra II

2 lec/0 lab 2.0 semester hours

DECISION for MTH 061, 062, 071, and 072:

Garcia moved for a motion for a vote to remove these courses that have not been offered since Fall 2022 and as a cleanup to the curriculum. Theobald so moved and McMillen seconded the motion. The vote was called and passed. The cleanup for these course withdrawals will be **effective Fall 2026**.

Summary of Changes: Developmental courses which have been removed from the curriculum.

Arts and Humanities

Interim Dean: Dr. Jeanine McMillen

No Submissions

Business and Social Science

Dean: Dr. Tamekia Smith

No Submissions

Mathematics and Science

Dean: Dr. Eric Aurand

No Submissions

Industry and Technology

Dean: Renee Skrabacz

Computer Aided Design and Drafting: Originator – Randy Hines

NEW Course (First Read – will be voted on April 23)

Rationale: To keep up with industry standards.

CAD 105 3D Modeling & Printing

1 lec/4 lab 3.0 semester hours

Effective date: Spring 2027

Summary of Changes: New course being added to 200A Computer Aided Design and Drafting A.A.S. program.

DISCUSSION for CAD 105:

Hines presented the addition CAD 105 into basic, advanced certificates, and degree programs, noting that students could take it as an elective in the architectural pathway

This is the first read of the new course CAD 105, and it will be voted on at the Curriculum Council meeting on April 23.

Major Course Revisions:

Rationale: Update to the enforced coreq and the lecture/lab hours to align with similar courses at university.

CAD 102 AutoCAD I

2 lec/2 lab 3.0 semester hours **TO** 1 lec/4 lab 3.0 semester hours

CAD 120 AutoCAD II

2 lec/2 lab 3.0 semester hours **TO** 1 lec/4 lab 3.0 semester hours

Summary of Changes: Changes to lec/lab hours, course descriptions and enforced vs. recommended coreq for 102 and enforced prereq and coreq for 120. No impact to total credit hours for either course.

DECISION for CAD 102 and CAD 120:

Hines explained that CAD102 was recently rewritten to prepare students for the Autodesk User Certification Exam, although the pass rate dropped from 99% to 80% due to insufficient time for preparation. He plans to rewrite CAD120 over the summer to prepare students for the more challenging professional exam and eventually make both courses OER with a competency-based approach.

Garcia moved for a motion for a vote on these major course revisions. Theobald so moved and Fuller seconded the motion. The vote was called and passed. These major course revisions will be **effective Fall 2026**.

Minor Course Revisions:

Rationale: These revisions will better prepare students for class.

CAD 100 Technical Drawing I

2 lec/2 lab 3.0 semester hours

CAD 118 Technical Drawing II

2 lec/2 lab 3.0 semester hours

CAD 240 Introduction to Parametric Modeling Using SolidWorks

2 lec/2 lab 3.0 semester hours

CAD 241 Introduction to Parametric Modeling Using Inventor

2 lec/2 lab 3.0 semester hours

Summary of Changes: Changes to enforced prereqs and enforced vs. recommended coreqs. Small changes to course objectives and outcomes for CAD 100.

DECISION for CAD 100, 118, 240, and 241:

Garcia moved for a motion for a vote on these minor course revisions. Fuller so moved and Theobald seconded the motion. The vote was called and passed. These minor course revisions will be **effective Fall 2026**.

Major Program Revisions:

Rationale: To keep up with industry standards.

CAD 200A Computer Aided Design and Drafting A.A.S.

60.0 semester hours **TO** 63.0 semester hours

CAD 209F Computer Aided Design and Drafting Occupational Certificate

16.0 semester hours **TO** 19.0 semester hours

CAD 211B Comp Aided Design/Drafting-Mechanical Occupational Certificate

27.0 semester hours **TO** 30.0 semester hours

Summary of Changes: Addition of three-credit 3D Modeling & Printing course to Major Program requirements.

DECISION for CAD 200A, CAD 209F, and CAD 211B:

Garcia moved for a motion for a vote on these major program revisions. Fuller so moved and Crawford seconded the motion. The vote was called and passed. These major program revisions will be **effective Spring 2027**.

Automation Technology: Originator – Renee Skrabacz

Minor Program Revision:

Rationale: Discrepancy found during Degree Works Discovery.

AMT 735A Automation Technology

60.0 semester hours

Summary of Changes: ABR updated to ACR under Electives.

DECISION for AMT 735A, ACR 700C, ACR 705C, and AUT 714A:

Skrabacz discussed the changes to the program names and the removal of “m” coding requirements

Automotive Collision and Refinishing Technology: Originator – Renee Skrabacz

Minor Program Revisions:

Rationale: Discrepancies found during Degree Works Discovery.

ACR 700C Automotive Collision and Refinishing Technology A.A.S.
60.0 semester hours

ACR 705C Advanced Automotive Collision and Refinishing
38.0 semester hours

Summary of Changes: Electives updated for 700C and 'm' coding removed from Internship credit for 705C.

DECISION for AMT 735A, ACR 700C, ACR 705C, and AUT 714A:

Skrabacz discussed the changes to the program names and the removal of "m" coding requirements.

Automotive Service Technology: Originator – Renee Skrabacz

Course Withdrawal:

Rationale: Withdrawing course since it is not being offered, lack of student interest.

AUT 105 Automotive Recycling
3 lec/0 lab 3.0 semester hours

Summary of Changes: Course removed from curriculum due to no student enrollment.

DECISION for AUT 105:

Skrabacz stated AUT 105 is no longer offered.

Garcia moved for a motion for a vote on this course withdrawal. Theobald so moved and Crawford seconded the motion. The vote was called and passed. This course withdrawal will be **effective Fall 2026**.

Major Program Revisions:

Rationale: Recent prerequisite changes for some of the AUT courses would impact some of the AUT certificates. To avoid creating hidden prerequisites for students, these certificates now align with the new prereqs. In addition, the 'm' code was removed from AUT 717A as a result of a discrepancy found during Degree Works Discovery.

AUT 715A Automotive Electrical/Electronics Occupational Certificate
18.0 semester hours **TO** 24.0 semester hours

AUT 717B Automotive Transmission and Driveline Occupational Certificate
18.0 semester hours **TO** 33.0 semester hours

AUT 719A Hybrid and Electrical Vehicle Occupational Certificate of Achievement
27.0 semester hours **TO** 36.0 semester hours

Summary of Changes: additional courses added to programs. In addition, 'm' code, Major course minimum grade of C, removed from all courses in AUT 717A program.

DECISION for AUT 715A, 717B, 719A:

Garcia moved for a motion for a vote on these major revisions. Theobald so moved and Laufenberg seconded the motion. The vote was called and passed. These major program revisions will be **effective Fall 2026**.

Minor Program Revision:

Rationale: Needed maintenance revealed during Degree Works Discovery.

AUT 714A Engine Performance Certificate of Achievement

24.0 semester hours

Summary of Changes: 'm' code, Major course minimum grade of C, removed from all courses.

DECISION for AMT 735A, ACR 700C, ACR 705C, and AUT 714A:

Skrabacz discussed the changes to the program names and the removal of "m" coding requirements.

Garcia moved for a motion for a vote on these major program revisions. Theobald so moved and Iseli seconded the motion. The vote was called and passed. These major program revisions will be **effective Fall 2026**.

Program Withdrawal:

Rationale: Withdrawing recycling certificate since course is not offered, lack of student interest.

AUT 718A Automotive Recycling Certificate of Achievement

3.0 semester hours

Effective date: Fall 2026

Summary of Changes: Removal of certificate due to lack of student enrollment.

DECISION for AUT 718A:

Garcia moved for a motion for a vote program withdrawal. Theobald so moved and Laufenberg seconded the motion. The vote was called and passed. This program withdrawal will be **effective Fall 2026**.

Heating, Ventilation and Air Conditioning: Originator – Joe Kloke

NEW Course (First Read – will be voted on April 23)

Rationale: Refrigerant safety is a necessary class as there are many regulatory changes happening with refrigerants today to minimize their impact on our environment. The latest of these changes has been the HVAC/R industry's move to low global warming potential (GWP) refrigerants. This has required the industry to adopt refrigerants that are flammable. The residential side of our industry is using mildly flammable refrigerants (A2L) that students and the industry need to be trained to use. We adopted this training as part of our safety class, but having two credentialing exams as part of the same class has proven problematic when students only pass one of the exams. The addition of this class will minimize the student impact that this has caused.

HVA 162 3D Refrigerant Safety

1 lec/0 lab 1.0 semester hour

Effective date: Spring 2027

Summary of Changes: New course being added to both HVAC A.A.S. and Certificate programs.

DECISION for HVA 162:

This is the first read of the new course HVA 162, and it will be voted on at the Curriculum Council meeting on April 23.

Minor Course Revisions:

Rationale: The corequisite was removed because it was doing more harm than good.

HVA 160 EPA Refrigerant Certification

1 lec/0 lab 1.0 semester hour

HVA 165 HVAC/R Safety

1 lec/2 lab 2.0 semester hours

Summary of Changes: Enforced coreqs and scheduling notes removed for the two courses.

DECISION for HVA 160 and 165:

Garcia moved for a motion for a vote on these minor course revisions. Theobald so moved and Fuller seconded the motion. The vote was called and passed. These major course revisions will be **effective Fall 2026**.

Major Course Revision:

Rationale: HVA230 is a Commercial HVAC controls class that utilizes computers and controls trainers to teach building automation in a lab environment. We utilize the lab to teach building controls, sequences of operation, and programming. This class is taught in a computer lab where we utilize the computers to program building protocols and upload them to our control devices. With these controlled devices we can simulate operations and troubleshoot the students programming. We purchased controls trainers to outfit this lab space with the necessary hardware to give the required hands-on training experience necessary to teach controls and Building Automation. Because this is a lab class it should be represented as a lecture/lab class in all college documents.

HVA 230 Commercial HVAC Controls

3 lec/0 lab 3.0 semester hours **TO** 2 lec/2 lab 3.0 semester hours

Summary of Changes: Updating from lecture-only to lecture and lab time. No impact to total credit hours for course.

DECISION for HVA 230:

Garcia moved for a motion to vote on this major course revision. Theobald so moved and Crawford seconded the motion. The vote was called and passed. This major course revision will be **effective Fall 2026**.

Major Program Revisions:

Rationale: Necessary class as there are many regulatory changes happening with refrigerants today and needed maintenance revealed during Degree Works Discovery.

HVA 800A Heating, Ventilation and Air Conditioning A.A.S

60.0 semester hours **TO** 61.0 semester hours

HVA 804C Heating, Ventilation and Air Conditioning Occupational Certificate

21.0 semester hours **TO** 22.0 semester hours

Summary of Changes: Addition of one-credit Refrigerant Safety course and updates to Electives: ABR changes to ACR and MGT removed.

DECISION for HVA 800A and 804C:

Garcia moved for a motion to vote on these major program revisions. Theobald so moved and Fuller seconded the motion. The vote was called and passed. These major program revisions will be **effective Spring 2027**.

Machine Tool Technology: Originator – Donna Mikrut

Major Course Revision:

Rationale: Updating this fully lecture class to lecture and lab will better serve the students.

MTT 112 Properties of Materials

3 lec/0 lab 3.0 semester hours **TO** 2 lec/2 lab 3.0 semester hours

Summary of Changes: lecture and lab hours changed, no effect on total credits earned.

DECISION for MTT 112:

Garcia moved for a motion to vote on these minor course revisions. Saccone so moved and Theobald seconded the motion. The vote was called and passed. These minor course revisions will be **effective Fall 2026**.

Minor Course Revision:

Rationale: Revisions to these descriptions will properly inform the students.

MTT 126 CNC Lathe Operations and Programming

1 lec/4 lab 3.0 semester hours

Summary of Changes: Update to course description.

Decision FOR MTT 126:

References to NIMS credentials have been removed since the necessary equipment for the practical portion of the test is no longer functional.

Garcia moved for a motion to vote on this minor course revision. Theobald so moved and Crawford seconded the motion. The vote was called and passed. This minor course revision will be **effective Fall 2026**.

Minor Program Revision:

Rationale: Needed maintenance revealed during Degree Works Discovery

MTT 840A Advanced Manufacturing Technology

60.0 semester hours

Summary of Changes: 'm' code, Major course minimum grade of C, removed from all courses.

DECISION for MTT 840A:

Garcia moved for a motion to vote on this minor course revision. Saccone so moved and Theobald seconded the motion. The vote was called and passed. These minor course revisions will be **effective Fall 2026**.

Welding Technology: Originator – Manny Chavez

Minor Course Revisions:

Rationale: These revisions will better prepare students for class.

WLD 200 Fabrication and Weld Design

2 lec/2 lab 3.0 semester hours

WLD 220 Shielded Metal Arc Welding II

2 lec/2 lab 3.0 semester hours

WLD 225 Gas Tungsten Arc Welding II

2 lec/2 lab 3.0 semester hours

Summary of Changes: Enforced prereqs updated.

DECISION for WLD 200, 220, and 225:

Garcia moved for a motion to vote on these minor course revisions. Nichols so moved and Theobald seconded the motion. The vote was called and passed. These minor course revisions will be **effective Fall 2026**.

Minor Program Revisions:

Rationale: Needed maintenance revealed during Degree Works Discovery.

WLD 890A Welding Technology

60.0 semester hours

WLD 895B Advanced Welding

30.0 semester hours

Summary of Changes: Adding missing courses WLD220 and WLD223 to Course Requirements in both programs and updated grammar and Electives for 890A.

DECISION for WLD 890A and 895B:

Garcia moved for a motion to vote on these minor program revisions. Saccone so moved and Crawford seconded the motion. The vote was called and passed. These minor program revisions will be **effective Fall 2026**.

Water/Wastewater Technology: Originator – Dr. Nancy Christensen and Dr. Sheela Vemu

Minor Program Revision:

Rationale: Update of required classes to better align with industry needs.

WTE 501A Water/Wastewater Technology

27.0 semester hours **TO** 20 semester hours

Summary of Changes: removal of WTE105, WTE 106, COM121, and one ITS297 course. Addition of MTH103 to curriculum and verbiage for ILEPA Class D Water Operator certification exam.

DECISION for WTE 501A:

Skrabacz discussed changes to the Water Wastewater Technology Certificate program, including reducing the credit hours from 27 to 20 by removing two math classes and one communications course, which was suggested by industry partners. The program will now focus on preparing students for EPA Class D and Class 4 certification exams, making it more cost-effective for students while maintaining the program's duration.

Garcia moved for a motion to vote on this minor program revision. Saccone so moved and Crawford seconded the motion. The vote was called and passed. These minor course revisions will be **effective Fall 2026**.

Health Professions and Public Service

Dean: Bob Cofield

Nursing: Originator – Joshua Brown

Minor Course Revisions:

Rationale: With the exception of NUR 275, these changes were made due to overlapping content. NUR 275 update standardizes it with the rest of the curriculum, creating consistency in course structure, instructional delivery, and student expectations. It should result in a more manageable schedule, improved retention, equity, and program completion.

NUR 105 Introduction to Professional Nursing

3 lec/6 lab 5.0 semester hours

NUR 110 Concepts of Mental Health Nursing

3 lec/6 lab 5.0 semester hours

NUR 120 Basic Concepts of Nursing

3 lec/6 lab 5.0 semester hours

NUR 150 Concepts of Nursing I

3 lec/6 lab 5.0 semester hours

NUR 205 Concepts of Nursing II

3 lec/6 lab 5.0 semester hours

NUR 250 Concepts of Nursing III

3 lec/6 lab 5.0 semester hours

NUR 275 Advanced Concepts of Nursing

2 lec/5 lab **TO** 3 lec/6 lab 5.0 semester hours

Summary of Changes: updates to course descriptions, topics, and objectives, change in credit hours for NUR 275 to align with other nursing courses.

DECISION for NUR 105, 110, 120, 150, 205, 250, and 275:

The change will to better align with NCLEX licensing requirements.

Garcia moved for a motion to vote on these minor course revisions. Giese so moved and Iseli seconded the motion. The vote was called and passed. These minor course revisions will be **effective Fall 2026**.

Workforce Education

Manager: Suzanne Markin

Due to time constraints, this item will be presented at the April 23, 2026 meeting.

*****FOR INFORMATIONAL PURPOSES ONLY*****

Prior Learning Credit

BUS 904 *New Venture Academy: Entrepreneurship*, 6 BUS credits

Effective date: Fall 2026

Summary of Changes: To be eligible for college credit, the student must show evidence of successfully completing BUS 904 and approval from the BUS 904 instructor validating that a viable and complete business plan was demonstrated prior to awarding any semester credits.

Rationale: Completion of BUS 904 represents the competencies aligned with the outcomes of the BUS 140 course. BUS 904 covers various aspects of business planning, management, marketing, and business growth strategies, and along with the additional creation of a fully articulated business plan exceeds the course requirements for BUS 140 and therefore can be awarded the addition of three (3) semester credits for a BUS elective.

Other Business

- Please review proposed Curriculum Council manual updates prior to next meeting
 - 2025-2026 references will be updated to 2026-2027
 - addition of Assistant Provost of Academic and Student Success
 - change Administrative Representation to 12
 - *updates to Program Development chart to come*
 - references to HLC Substantive Change added for more clarity
 - updates to Appendix C to come; ICCB updates mid-July

- revise ICCB and HLC Board Meetings and Curriculum Council agenda and meeting dates for 2026-2027
- Vote will be held on April 23 for updates to Curriculum Council manual

Meeting Adjourned:

With no further agenda items, Garcia moved to end the meeting at 3:55 p.m. Hearing no objections, the meeting was adjourned. The next meeting of Curriculum Council will be held on April 23rd at 2:30 p.m. via Zoom.