



Team Outcomes Innovation Council (OIC)



Date 03/03/2026

Place APC290

Topic(s)

- Participation in HLC Canvas
- Department Chairs responsibilities and connection to assessment
- Assessment Reports
- Accessibility

Attendees (Present in Bold)

- | | |
|---------------------------|-----------------------------|
| • Maribeth Brown | • Michelle Lindquist |
| • Chadd Engel | • Lilia Mendoza |
| • Marleigha Evans | • Carrie Needham |
| • Jen Howard | • Jenissa Nino |
| • Heather LaCost | • Amy Powers |
| • Tracy Limbrunner | • Sarah Quirk |
| • Elior Iseli | • Sheela Vemu |

Agenda

- HLC participation in Canvas
- HLC theme for February - Reflection book
- *RISE 230: Diversity, Equity, Inclusion
- *HLC: Criterion 1.C - Diversity of Society)
 - Outcomes:
 - Recognize DEI actions
 - Complete reflection book
 - Share new insight
- Provide example from Lilia and Michelle
- Quick guide for Department Chairs
 - [Program Review](#)
 - [Outcomes Report](#)
 - [Evaluations](#)
- Complete/Submit Assessment Report
- Accessibility Compliance

Discussion

- See page 2

Notes

- Lilia and Michelle to attend HLC Conference March 21-24

Upcoming Meeting Dates:

*Tuesdays | 2:30-4:00 p.m. | APC290

- April 7, 2026
- April 21, 2026
- May 5, 2026

Action Items

- See page 2

Next Meeting 04/07/2026

Additional Notes

Discussion

- Chadd provided HLC Criteria 3 content in Google Drive.
- The committee reviewed key HLC evidence materials.
- Members discussed the need for stronger co-curriculum assessment documentation.
- The council discussed concerns about the lack of a required first-year experience program.
- Members noted that basic college knowledge courses exist but are not required.
- Michelle shared that Academic Support is already working with DERA and ASPIRE on related conversations.
- An official assessment plan for these courses has not yet been formalized.
- Chadd discussed using Qualtrics as the central location for collecting new outcomes information.
- Yun Xiang introduced herself and explained her role in Institutional Research and Analytics.

Action Items

- Continue organizing HLC Criteria 3 evidence in Google Drive.
- Continue reviewing the 5-Year ICCB Schedule Audit, Curriculum Maps, Outcomes Reports Evidence, Outcomes Reporting Forms, and Program Review documentation.
- Continue developing the co-curriculum assessment process.
- Academic Support, DERA, and ASPIRE will continue conversations around assessment for basic college knowledge courses.
- The dean will schedule future meetings to support development of an official assessment plan.
- Continue building Qualtrics as the central location for outcomes reporting information.