



Team

# Outcomes Innovation Council (OIC)



**Date** 02/03/2026

**Place** APC290

## Topic(s)

- HLC Canvas course
- HLC evidence submissions
- Quick guide for new department chairs
- Assessment resources for faculty and chairs

## Attendees (Present in Bold)

- |                           |                             |
|---------------------------|-----------------------------|
| • <b>Maribeth Brown</b>   | • <b>Michelle Lindquist</b> |
| • <b>Chadd Engel</b>      | • <b>Lilia Mendoza</b>      |
| • Marleigha Evans         | • Carrie Needham            |
| • <b>Jen Howard</b>       | • Jenissa Nino              |
| • <b>Heather LaCost</b>   | • <b>Amy Powers</b>         |
| • <b>Tracy Limbrunner</b> | • Sarah Quirk               |
| • Elior Iseli             | • Sheela Vemu               |

## Agenda

- Discuss the possibility of creating group evidence submissions for HLC
- Review month-to-month HLC submission opportunities
- Share update on the March HLC module opening
- Encourage OIC members to submit HLC evidence
- Review the Outcomes Report form
- Discuss how to explain the condensed Outcomes Report form to faculty
- Identify directions that should be added to the front of the form

## Discussion

- See page 2

## Action Items

- OIC members should submit HLC evidence.
- Chadd will add simplified directions to the front of the Outcomes Report form before the next meeting.
- Continue discussing whether OIC should create shared HLC evidence submissions month-to-month.

## Notes

- Lilia and Michelle to attend HLC Conference March 21-24
- Additional directions may help faculty who are not yet familiar with the condensed Outcomes Report form.
- The March HLC module is expected to open by the end of the week.

Upcoming Meeting Dates:

\*Tuesdays | 2:30-4:00 p.m. | APC290

- February 17, 2026
- March 3, 2026
- April 7, 2026
- April 21, 2026
- May 5, 2026

**Next Meeting** 02/17/2026

## **Additional Notes**

### **Discussion**

- The group briefly discussed creating a piece of evidence together for monthly HLC submission, similar to what other departments are doing.
- Jen Howard shared that the March module would be opened by the end of the week.
- Members were encouraged to submit evidence for HLC.
- The group reviewed the Outcomes Report form and discussed how to make the condensed version clearer for faculty.
- Heather LaCost requested that directions be added to the front of the form to simplify the process.
- Chadd said he would make the requested changes before the next meeting.