



Curriculum Council Minutes Thursday, April 24, 2025

Voting Members Present:

Divya Ajintha, Annette Alvarado, Dr. Eric Aurand, Dr. David Barreto, Dr. Kimberly Chavis, Robert Cofield, Teri Fuller, Sharon Garcia, Lisa Giese, Dr. Danielle Hardesty, Elior Iseli, Todd Laufenberg, Laura Meredith, Jessica Moreno, Patricia Saccone, Dr. Reshmi Sen, Dr. Tamekia Smith, Ne'Keisha Stepney, Jo Lynn Theobald

Voting Members Absent:

Alfonso Alanis, Dr. Mary Beth Hutches, Dr. Bill Marzano, Donna Mikrut, Eamon Newman

Ex-Officio Members Present:

Laura Cronan, Marc Dale, Dr. Dan McDonnell

Ex-Officio Members Absent:

Kristine Cesario-Price, Mary Greenwood, Sarah Kocunik, Dr. Stacey Randall, Dr. Lisa Richardson

Faculty Presenters and Guests:

Dr. Emily Heller, Dr. Mark Lathan, Katiewu Thomas, Anne Orozco, Julie Bechtold, Toni Ford

Interim Provost

Dr. Kimberly Chavis

Chavis called the meeting to order at 2:35 p.m.

Curriculum Council Manual Revision Vote

The proposed changes to the 2025-2026 Curriculum Council Policies and Procedures Manual document were shared and discussed. The following additional changes were proposed and discussed:

- Update faculty representation numbers: One each from Arts and Humanities and Math and Sciences. Chavis will follow up on representatives.
- Remove "Staff" from the "Administrative and Staff Representatives" section.
- Add Testing Learning Assessment Services as an Ex-Officio member.
- Add the role of the Assistant Provost of Workforce Development to the approval queue. It was proposed to add the appropriate Assistant Provost instead of a specific role.
- Create and publish a schedule of deadlines for curriculum submissions and approvals on the curriculum website. The importance of considering the impact of changes on students when developing the schedule was mentioned.

Chavis moved for a motion to vote on the proposed changes including the additional

changes discussed for 2025-2056 Curriculum Council Policies and Procedures Manual. Saccone so moved and Theobald seconded the motion. The vote was called and passed. These changes will be effective **Fall 2025**.

Academic Support

Dean: Jessica Moreno

No Submissions

Business and Social Science

Dean: Dr. Tamekia Smith

The following is cleanup per catalog review:

Course Withdrawals:

Rationale: WEB110 changed to CIS123, and the other two are outdated and have been replaced with other current topics.

WEB 110 Web Development With HTML

3 lec/0 lab, 3 semester hours

WEB 170 Web Prototyping

3 lec/0 lab, 3 semester hours

WEB 250 Advanced Website Development

2 lec/2 lab, 3 semester hours

Summary of Changes: Course withdrawals due to elimination of WEB prefix.

DECISION for WEB 110, WEB 170, and WEB 250:

Smith explained the removal of the web prefix and the associated changes to the curriculum.

Chavis moved for a motion to vote on the withdrawal of these WEB courses. Theobald so moved and Hardesty seconded the motion. The vote was called and passed. These courses will be withdrawn **effective Fall 2025**.

Minor Program Revisions:

Rationale: Clean up to reflect elimination of WEB prefix and division reorganization.

ACC 010A – Accounting Associate in Applied Science A.A.S.

60.0 semester hours

CIS 223B - IT Support Technician Associate in Applied Science A.A.S.

60.0 semester hours

MGT 130C – Business Administration Associate in Applied Science A.A.S.

60.0 semester hours

MGT 131B - Human Resources Management Associate in Applied Science A.A.S.

60.0 semester hours

Summary of Changes: Updates to divisions and removal of Website Development as an elective option for programs.

DECISION for ACC 010A, CIS 223B, MGT 130C, and MGT 131B:

Chavis moved for motion to vote on these minor program revisions. Theobald so move and Fuller seconded the motion. The vote was called and passed. These minor program revisions will be **effective Fall 2025**.

Major Program Revisions:

Rationale: Clean up to reflect elimination of WEB prefix and division reorganization.

CIS 331C - UX/UI Associate in Applied Science A.A.S.

60.0 semester hours

CIS 337B - UX/UI Occupational Certificate

21.0 semester hours

Summary of Changes: Changes to department and title due to elimination of WEB prefix, and removal of Website Development as an elective option.

DECISION for CIS 331C and CIS 337B:

Chavis moved for a motion for vote on the major program revisions. Theobald so moved and Hardesty seconded the motion. The vote was called and passed. These major program revisions will be **effective Fall 2025**.

Kinesiology and Physical Education: Originator – Dr. Emily Heller

Major Course Revision:

Rationale: The revisions would better align with our partner universities and better represent what this course reflects.

KPE 235 from Survey of Sports Organization TO Introduction to Sports Management

3 lec/0 lab, 3 semester hours

Summary of Changes: Title change, updates to course description and required text.

DECISION for KPE 235:

Chavis moved for a motion for a vote on this major course revision. Aurand so moved and Saccone seconded the motion. The vote was called and passed. These major course revisions will be **effective Spring 2026**.

Arts and Humanities

Dean: Dr. Danielle Hardesty

English: Originator – Todd Laufenberg

Major Course Revision:

Rationale: To avoid confusion with COM121 course, titled “Communication in the Workplace”; Business Writing is a more accurate title for this English course.

ENG 152 from Business Communication TO Business Writing

3 lec/0 lab, 3 semester hours

Summary of Changes: Title change, updates to course description, course outcomes, required and supplementary texts, course topics, and the elimination of course objectives.

DECISION for ENG 152:

Hardesty discussed the introduction of AI tools in the course.

Chavis moved for a motion for a vote on these major course revisions. Saccone so moved and Theobald seconded the motion. The vote was called and passed. These major course revisions will be **effective Spring 2026**.

Sign Language: Originator – Katiewu Thomas

Minor Course Revision:

Rationale: submitting SGN110 to Illinois Articulation Initiative panel, revisions made according to recommendations from IAI.

SGN 110 Introduction to American Deaf Culture

3 lec/0 lab, 3 semester hours

Summary of Changes: Removal of enforced prereq and required text as well as updates to course description.

DECISION for SGN 110:

Thomas explained that they used to have a sign language interpreting program, but it was only open to those who knew sign language before entering. They are now proposing to open it up to more people who are generally interested, not necessarily in the program. They are also proposing to remove the prerequisite of knowing sign language before entering the class. The concern was raised that there aren't three outcomes. Thomas responded that an additional outcome would be added to fit more of the course description

Chavis moved for a motion to vote on these minor course revisions with the understanding that an additional learning outcome would be added. Theobald so moved and Saccone seconded the motion. The vote was called and passed. These minor course revisions will be **effective Fall 2025**.

Music: Originator – Dr. Mark Lathan

Minor Course Revision:

Rationale: While the coreq was productive in the past, it is now hindering enrollment.

MUS 266 Chamber Choir

0 lec/2 lab, 1 semester hour

Summary of Changes: Removal of enforced coreq.

DISCUSSION for MUS 266:

Chavis moved for a motion for a vote on this minor course revision. Theobald so moved and Saccone seconded the motion. The vote was called and passed. These major course revisions will be **effective Fall 2025**.

Health Professions and Public Service

Dean: Bob Cofield

No Submissions

Industry and Technology

Assistant Provost of Workforce Development: Ne'Keisha Stepney

The following is cleanup per catalog review:

Major Program Revision:

Rationale: Updating program to reflect AUT100 as 3 credit hours.

AUT 712A Light Duty Diesel Repair Occupational Certificate

14.0 semester hours **TO** 15.0 semester hours

Summary of Changes: AUT100 was changed from 2.0 to 3.0 semester hours, thus impacting total hours of the program.

DECISION for AUT 721A:

Chavis moved for a motion for a vote on this minor course revision. Theobald so moved and Saccone seconded the motion. The vote was called and passed. These major course revisions will be **effective Fall 2025**.

Mathematics and Science

Dean: Dr. Eric Aurand

No Submissions

Workforce Education

Manager: Suzanne Markin

No Submissions

Meeting Adjourned:

With no further agenda items, Chavis moved to end the meeting at 3:47 p.m. Hearing no objections, the meeting was adjourned. The next meeting of the Curriculum Council will be held on September 25, 2025 at 2:30 p.m. via Zoom.