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|   |  **AGENDA/MINUTES**  |
| **Meeting: Outcomes Advisory Council**  | **Liaisons and Co-Leaders:** Marjie Schoolfield and Lilia Mendoza**Academic Support:** Maribeth Brown and Michelle Lindquist**Business, Technology and Workforce Education:** Jeanine McMillen**Faculty Development:** Tanya Watts, Jennifer Howard, Carrie Needham, and Ryan Maloney**Health Professions and Public Service:** Tracy Limbrunner, Mike Moran, and Katherine Hodur**LAS/Communication, Humanities & Art:** Sarah Quirk **LAS/Science & Math:** Steve Kifowit**LAS/Social Sciences:** Elior Iseli and Heather LaCost**Office of Learning Outcomes and Curriculum:** Kathleen Gorski, Chadd Engel and Terry Lyons |
| **Date: October 29, 2024**  |
| **Time: 2:30pm – 4:00pm**  |
| **Room: APC 290****Zoom:**<https://waubonsee.zoom.us/my/cengel>**Meeting Dates:**~~9/10, 9/24, 10/15,~~ 10/29, 11/12 |
| **PARKING LOT:**  |  |
| **Agenda Items**  | **Facilitator** | **Time Allotted** | **Findings / Conclusions/Details** | **Follow-Up--Who/When**  |
| Greetings  | Lilia, Marjie, and Chadd | 2:30-2:45 |  | Chadd shared and explained the “Checklist for Reviewing Course Outcomes” handout.How essential is it in your program and/or discipline to incorporate a variety of assessments and methods to enhance student learning improvement?The following was mentioned:* Try to be as multi-mobile as possible.
* Do formal and informal assessments.
* Do real-world application.
* Do more in-class writing and get away from product.
* Do assessments that match the real world.
* Do traditional tests (math).
* Have learning communities - more project-based.

[AI Syllabi Worksheet](https://docs.google.com/document/d/1qM3YcqU8Tq_mP7Y2SIWjDv_hxZMenuIV/edit?usp=sharing&ouid=105440992603258928392&rtpof=true&sd=true) [AI Texts/Resources List](https://docs.google.com/document/d/1YNXuNoyQqxSftfZDMVeLdYWS1nUDVlbMPgC-DpiQ0pE/edit?usp=sharing) |  |
| Updates | Chadd | 2:45- 2:50 |  | Chadd asked the OAC to sign up for the potluck, which will be held on November 12th in APC 145.* [Potluck Sign-Up](https://docs.google.com/spreadsheets/d/1UrDxNSPPEtvHpfS2_9iUbhtxCvnlq2SFBUzfzTFXjNY/edit?usp=sharing)
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| OAC Working Meeting Tasks | Chadd | 2:50-3:55 |  | OAC Working Groups: OAC members met in their groups.* [Preparing our Learning Improvement Process for AI (Low, Mid, High and/or does not meet, meets, exceeds - Student Artifacts)](https://docs.google.com/document/d/1rBjXWIXOmJBxaBP8at7itDwSb9gQDX1ZzgwH_D-P8DM/edit?usp=sharing) – Marjie, Sarah, Heather, Tracy, Chadd
* [Community College Assessment Fair (Feb. 21)](https://docs.google.com/document/d/1sKy5OCLx8Rx4Bk5EoM3XsseP7XaUkqvrvpFdeSJ3xSc/edit?usp=sharing) - Mary Beth, Carrie, Tanya, Kathy, Lilia, Kathleen, Chadd, Toni
* [Charter Review Updates / Qualtrics Student Evaluation](https://docs.google.com/document/d/1HScZeAN0KeEcm1mvBry4cHQy0Ab5tG64ZCtwO7UNX_Q/edit?usp=sharing) – Michelle, Mike, Elior, Chadd

Forms:[Closing the Loop through 1 form](https://docs.google.com/document/d/13fMpifVtTHE9yEMuuBo7SDG1ggVrpGJq/edit?usp=sharing&ouid=105440992603258928392&rtpof=true&sd=true) (Striving for 100% Completion)[Separate LI Form](https://docs.google.com/document/d/1nvxtJmryIl9U_7t6mUrDVwWey4zAJ5FAZXQELtyCLuA/edit?usp=sharing) for anyone who prefers to have two different forms |  |
| Open Forum | OAC | 3:55- 4:00 |  | There was no discussion for the open forum. |  |
| **Next Meeting:** Keep the discourse going and let's have fun! **😊**  |

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| **Waubonsee Assessment Resource Tools** |
| 1 | [Assessment Resource Guide](https://www.canva.com/design/DAE_1brn2gE/-Vvx1zDksMDk-yEkG97V5Q/view?utm_content=DAE_1brn2gE&utm_campaign=designshare&utm_medium=link&utm_source=publishsharelink) |
| 2 | [LI Report Process](https://www.canva.com/design/DAFAN7WOJ9s/GWZamF2yaqnGzo1NKbhc6w/view?utm_content=DAFAN7WOJ9s&utm_campaign=designshare&utm_medium=link&utm_source=publishsharelink) |
| 3 | [Curricunet](http://www.curricunet.com/Waubonsee/search/course/) |