



Curriculum Council Minutes Thursday, October 10, 2024

Voting Members Present:

Divya Ajinth, Alonso Alanis, Dr. David Barreto, Robert Cofield, Danielle Fischer, Sharon Garcia, Lisa Giese, Dr. Kathleen Gorski, Elier Iseli, Todd Laufenberg, Laura Meredith, Donna Mikrut, Jessica Moreno, Eamon Newman, Dr. Diane Nyhammer, Patricia Saccone, Dr. Reshmi Sen, Jo Lynn Theobald,

Voting Members Absent:

Spencer Brayton, Teri Fuller, Dr. Mary Beth Hutches, Ne'Keisha Stepney

Ex-Officio Members Present:

Kristine Cesario-Price, Laura Cronan, Marc Dale, Sarah Kocunik

Ex-Officio Members Absent:

Mary Greenwood, Dr. Dan McDonnell, Dr. Stacey Randall, Dr. Lisa Richardson

Guests Present:

Julie Bechtold, Michelle Lindquist, Andrea Montgomery

Provost

Dr. Diane Nyhammer

Nyhammer called the meeting to order at 2:34 p.m.

Nyhammer welcomed the new members and new student representative. Introductions were made:

Kristine Cesario-Price, Sr. Curriculum Coordinator
(*Welcome back*) Elier Iseli, Assistant Professor of Economics
Alfonso Alanis, Student Representative
Donna Mikrut, Instructor of Manufacturing Technology
Dr. Reshmi Sen, Instructor of Communications

Learning Outcomes, Curriculum and Program Development

Dean: Dr. Kathleen Gorski

Gorski announced the Wastewater program will be presented at the October 24th meeting and a request to make a motion to vote to waive the second read will be made.

Academic Support

Dean: Jessica Moreno

No Submissions

Business, Technology, and Workforce Education

Assistant Provost and Executive Dean: Ne'Keisha Stepney

No Submissions

Health Professions and Public Service

Dean: Bob Cofield

Major Course Revision: Originator – Andrea Montgomery

Rationale: These revisions are in response to changes in the OSFM (Office of the State Fire Marshal) course approval process and objectives and consistency with electives.

FSC 160 Tactics and Strategy

4 lec/0 lab 4.0 semester hours **TO** 3 lec/0 lab 3.0 semester hours.

Summary of Changes: Change to lecture and credit hours and updates to course description, objectives, outcomes, and topics.

Major Course Revision: Originator – Andrea Montgomery

Rationale: These revisions are in response to changes in the OSFM (Office of the State Fire Marshal) course approval process and objectives. The title change is reflective of removing content designed to train an upper-level fire officer and instead focusing on content of a fire company. It was also requested by the Fire Science advisory committee.

FSC 220 Fire Company Principles

(3 lec/0 lab) 3 sem hrs

Summary of Changes: Title change from Company Officer Principles and updates to course description, objectives, outcomes, and topics.

DECISION FOR FSC 160 and 220:

Montgomery stated the changes to the content in the upper-level courses were made by the Office Fire Marshal because it was not applicable to the students. She also stated updates were made to FSC 220 in response to the content changes to the upper-level courses.

Nyhammer moved for a motion to vote on these major course revisions for FSC 160 and 220. Saccone so moved and Giese seconded the motion. The vote was called and passed. These major course revisions will be **effective Spring 2025**.

Minor Course Revisions: Originator – Lisa Giese

Rationale: Changes are necessary due to the Medical Assistant Review Board's (MAERB) updates to the standards and competencies within accredited MA programs.

MLA 150 Basic Administrative Procedures for the Medical Assistant

(2.5 lec/1 lab) 3 sem hrs

MLA 171 Medical Assistant Clinical I

(2.5 lec/2 lab) 3.5 sem hrs

MLA 210 Laboratory Procedures for the Medical Assistant
(2 lec/3 lab) 4 sem hrs

Summary of Changes: Updates to course description, course objectives, course outcomes, assessment of student learning, and course topics.

DECISION FOR MLA 150, 171 AND 210:

Giese stated every seven years, changes are made to competencies and standards depending on the Medical Assistant Review Board's requirements.

Nyhammer moved for a motion to vote on these minor course revisions for MLA 150, 171 and 210. Saccone so moved and Theobald seconded the motion. The vote was called and passed. These minor course revisions will be **effective Spring 2025**.

Course Withdrawals: Originator – Bob Cofield

Rationale: Declining enrollment and retention. Additionally, there are challenges with recruiting students into Waubensee's program.

TMS 110 Professional Foundations of Therapeutic Massage
(2 lec/0 lab) 2 sem hrs

TMS 120 Massage Techniques I
(2 lec/3 lab) 3 sem hrs

TMS 125 Massage Techniques II
(2 lec/3 lab) 3 sem hrs

TMS 130 Massage Techniques III
(3 lec/4 lab) 5 sem hrs

TMS 136 Clinical Preparation
(2 lec/0 lab) 2 sem hrs

TMS 140 Massage Clinical I
(1 lec/2 lab) 2 sem hrs

TMS 146 Massage Clinical II
(1 lec/2 lab) 2 sem hrs

TMS 150 Business Practices for Massage Therapists
(3 lec/0 lab) 3 sem hrs

TMS 160 Anatomy and Physiology for the Massage Therapist
(3 lec/2 lab) 4 sem hrs

TMS 162 Neuromusculoskeletal Foundations for the Massage Therapist
(2 lec/2 lab) 3 sem hrs

TMS 164 Pathology for the Massage Therapist
(2 lec/2 lab) 3 sem hrs

Summary of Changes: Courses in the Massage Therapy program are being withdrawn because the program is being withdrawn.

Program Withdrawal: Originator – Bob Cofield

Rationale: Declining enrollment and retention. Additionally, there are challenges with recruiting students into Waubonsee's program.

TMS 472B Massage Therapy Occupational Certificate

32 Total Sem Hrs

Summary of Changes: The Massage Therapy program is being withdrawn.

DECISION FOR TMS 110, 120, 125, 130, 136, 140, 146, 150, 160, 162, 164 AND TMS 472B:

Cofield stated enrollment and retention in these courses and program has consistently declined and it is in the best interest of the college to withdraw them. Nyhammer stated an alternative would be to offer the courses as a noncredit option. Discussion followed.

Nyhammer moved for a motion to vote on these course and program withdrawals. Gorski so moved and Iseli seconded the motion. A vote was called and passed. These courses and program will be withdrawn **effective Fall 2024**.

Liberal Arts and Sciences – LAS and VPAES

Assistant Provost and Executive Dean: Sharon Garcia

No Submissions

Meeting Adjourned

With no further agenda items, Nyhammer moved to end the meeting at 3:43 p.m. Hearing no objections, the meeting was adjourned. The next meeting of the Curriculum will be held on October 24, 2024, a 2:30 p.m. via Zoom.