



**WAUBONSEE**  
COMMUNITY COLLEGE

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## **CURRICULUM COUNCIL MEETING**

Thursday, October 10, 2024  
2:30 PM

Zoom meeting — <https://waubonsee.zoom.us/j/8099211706>

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### **AGENDA**

#### **Faculty Presenters and Guests**

Lisa Giese, Assistant Professor of Medical Assistant and Phlebotomy

Andrea Montgomery, Assistant Professor of Fire Science Technology and Emergency Medical Technician

*As a reminder, only Curriculum Council members are eligible to vote in the polls that will be presented at the meeting. Ex-Officio members and guests are not eligible to vote.*

#### **Provost**

Dr. Diane Nyhammer

#### **Welcome Members and New Student Representative**

Kristine Cesario-Price, Sr. Curriculum Coordinator

*(Welcome back)* Elior Iseli, Assistant Professor of Economics

Angelina Jaramillo, Student

Donna Mikrut, Instructor of Manufacturing Technology

Dr. Reshmi Sen, Instructor of Communications

Introductions

Call to Order

#### **Learning Outcomes, Curriculum and Program Development**

Dean: Dr. Kathleen Gorski

Announcements

#### **Academic Support**

Dean: Jessica Moreno

**No Submissions**

#### **Business, Technology, and Workforce Education**

Assistant Provost and Executive Dean: Ne'Keisha Stepney

**No Submissions**

## Health Professions and Public Service

Dean: Bob Cofield

1. Major Course Revision: Originator – Andrea Montgomery

FSC 160 Tactics and Strategy  
4 lec/0 lab 4.0 semester hours **TO** 3 lec/0 lab 3.0 semester hours.

**Effective date: Spring 2025**

*Summary of Changes:* Change to lecture and credit hours and updates to course description, objectives, outcomes, and topics.

*Rationale:* These revisions are in response to changes in the OSFM (Office of the State Fire Marshal) course approval process and objectives and consistency with electives.

2. Major Course Revision: Originator – Andrea Montgomery

FSC 220 Fire Company Principles  
(3 lec/0 lab) 3 sem hrs

**Effective date: Spring 2025**

*Summary of Changes:* Title change from Company Officer Principles and updates to course description, objectives, outcomes, and topics.

*Rationale:* These revisions are in response to changes in the OSFM (Office of the State Fire Marshal) course approval process and objectives. The title change is reflective of removing content designed to train an upper-level fire officer and instead focusing on content of a fire company. It was also requested by the Fire Science advisory committee.

3. Minor Course Revisions: Originator – Lisa Giese

MLA 150 Basic Administrative Procedures for the Medical Assistant  
(2.5 lec/1 lab) 3 sem hrs

MLA 171 Medical Assistant Clinical I  
(2.5 lec/2 lab) 3.5 sem hrs

MLA 210 Laboratory Procedures for the Medical Assistant  
(2 lec/3 lab) 4 sem hrs

**Effective date: Spring 2025**

*Summary of Changes:* Updates to course description, course objectives, assessment of student learning, and course topics.

*Rationale:* Changes are necessary due to the Medical Assistant Review Board's (MAERB) updates to the standards and competencies within accredited MA programs.

4. Course Withdrawals: Originator – Bob Cofield

TMS 110 Professional Foundations of Therapeutic Massage  
(2 lec/0 lab) 2 sem hrs

TMS 120 Massage Techniques I  
(2 lec/3 lab) 3 sem hrs

TMS 125 Massage Techniques II  
(2 lec/3 lab) 3 sem hrs

TMS 130 Massage Techniques III  
(3 lec/4 lab) 5 sem hrs

TMS 136 Clinical Preparation  
(2 lec/0 lab) 2 sem hrs

TMS 140 Massage Clinical I  
(1 lec/2 lab) 2 sem hrs

TMS 146 Massage Clinical II  
(1 lec/2 lab) 2 sem hrs

TMS 150 Business Practices for Massage Therapists  
(3 lec/0 lab) 3 sem hrs

TMS 160 Anatomy and Physiology for the Massage Therapist  
(3 lec/2 lab) 4 sem hrs

TMS 162 Neuromusculoskeletal Foundations for the Massage Therapist  
(2 lec/2 lab) 3 sem hrs

TMS 164 Pathology for the Massage Therapist  
(2 lec/2 lab) 3 sem hrs

***Effective date: Fall 2024***

*Summary of Changes:* Courses in the Massage Therapy program are being withdrawn because the program is being withdrawn.

*Rationale:* Declining enrollment and retention. Additionally, there are challenges with recruiting students into Waubensee's program.

5. Program Withdrawal: Originator – Bob Cofield

TMS 472B Massage Therapy Occupational Certificate

32 Total Sem Hrs

***Effective date: Fall 2024***

*Summary of Changes:* The Massage Therapy program is being withdrawn.

*Rationale:* Declining enrollment and retention. Additionally, there are challenges with recruiting students into Waubonsee's program.

**Liberal Arts and Sciences – LAS and VPAES**

Assistant Provost and Executive Dean: Sharon Garcia

**No Submissions**