

AGENDA/MINUTES				
Meeting: Outcomes Advisory Council		Liaisons and Co-Leaders: Marjie Schoolfield and Lilia Mendoza		
Date: September 24, 2024		Academic Support: Maribeth Brown and Michelle Lindquist		
Time: 2:30pm – 4:00pm		Business, Technology and Workforce Education: Jeanine McMillen		
Room: APC 290		Faculty Development: Tanya Watts, Jennifer Howard, Carrie Needham, and Ryan Maloney		
Zoom: https://waubonsee.zoom.us/my/cengel		Health Professions and Public Service: Tracy Limbrunner, Mike Moran, and Katherine Hodur		
Meeting Dates: 9/10, 9/24, 10/1, 10/15, 10/29, 11/12		LAS/Communication, Humanities & Art: Sarah Quirk		
		LAS/Science & Math: Steve Kifowit		
		LAS/Social Sciences: Elior Iseli and Heather LaCost		
		Office of Learning Outcomes and Curriculum: Kathleen Gorski, Chadd Engel and Terry Lyons		
		Absent		
PARKING LOT:				
Agenda Items	Facilitator	Time Allotted	Findings / Conclusions/Details	Follow-Up-- Who/When
Greetings	Lilia, Marjie, and Chadd	2:30-2:45	<p>What is a learning indicator? The following ideas were mentioned and discussed.</p> <ul style="list-style-type: none"> • Responses to questions in class • Expressions on faces • Memory on next day review • Start at lower-level teaching • Warm-up review • Application <p>AI Syllabi Worksheet AI Texts/Resources List</p>	
Updates	Chadd	2:45-3:45	<ul style="list-style-type: none"> • OAC Charter Will be reviewed by a sub-committee group. 	

				<ul style="list-style-type: none"> • Helio/ AEFIS Update AEFIS is being sunset for 2024. • Qualtrics Will be reviewed by a sub-committee group. <p style="text-align: center;"><u>**Continuation of Last Meeting**</u></p> <ul style="list-style-type: none"> • Closing the Loop through 1 form (Striving for 100% Completion) Separate LI Form for anyone who prefers to have two different forms • Leveraging AI to Maintain Focus on Learning Improvement via Interviews for Reporting Chadd explained how this works. • Community College Assessment Fair Theme – Building brick by brick . 	
OAC Working Meeting Tasks	Chadd	3:45-3:55		<p>OAC members were assigned to each task and met in groups and discussed.</p> <ul style="list-style-type: none"> • Preparing our Learning Improvement Process for AI (Low, Mid, High and/or does not meet, meets, exceeds - Student Artifacts) – Marjie, Sarah, Heather, Tracy, Chadd • Community College Assessment Fair (Feb. 21) - Mary Beth, Carrie, Tanya, Kathy, Lilia, Kathleen, Chadd • Charter Review Updates / Qualtrics Student Evaluation – Michelle, Mike, Elier, Chadd 	
Open Forum	OAC	3:55-4:00			
<p>Next Meeting: Keep the discourse going and let's have fun! 😊</p>					

Waubonsee Assessment Resource Tools	
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1	Assessment Resource Guide
2	LI Report Process
3	Curricunet