

		AGENDA/MINUTES		
Meeting: Outcomes Advisory Council		Liaisons and Co-Leaders: Marjie Schoolfield and Lilia Mendoza		
Date: September 10, 2024		Academic Support: Maribeth Brown and Michelle Lindquist		
Time: 2:30pm – 4:00pm		Business, Technology and Workforce Education: Jeanine McMillen		
Room: APC 290		Faculty Development: Tanya Watts, Jennifer Howard, Carrie Needham, and Ryan Maloney		
Zoom: https://waubonsee.zoom.us/my/cengel		Health Professions and Public Service: Tracy Limbrunner, Mike Moran, and Katherine Hodur		
Meeting Dates: 9/10, 9/24, 10/1, 10/15, 10/29, 11/12		LAS/Communication, Humanities & Art: Sarah Quirk		
		LAS/Science & Math: Steve Kifowit		
		LAS/Social Sciences: Elior Iseli and Heather LaCost		
		Office of Learning Outcomes and Curriculum: Kathleen Gorski, Chadd Engel and Terry Lyons		
		Absent		
PARKING LOT:				
<ul style="list-style-type: none"> Community College Assessment Fair 				
Agenda Items	Facilitator	Time Allotted	Findings / Conclusions/Details	Follow-Up-- Who/When
Greetings	Lilia, Marjie, and Chadd	2:30-2:45	<p>What's your AI solution for learning?</p> <p>The following solutions were tried by faculty:</p> <ol style="list-style-type: none"> Do the writing first, then see how AI says it. Use it as a complement, not a crutch. Use it for brainstorming. Use it to generate questions. Ask students to explain what they wrote. If they can't explain, it is suspected that they used AI instead of writing it themselves. 	

				<p style="text-align: center;">AI Syllabi Worksheet AI Texts/Resources List</p>	
Updates	Chadd	2:45-3:45		<ul style="list-style-type: none"> • OAC Charter Chadd asked everyone to look at the Charter at some point. • Helio/ AEFIS Update AEFIS made promises they did not fulfil. We will continue to use it through this year. • Qualtrics The benefits of Qualtrics including the ability to customize your dashboard were shared. • Closing the Loop through 1 form (striving for 100% completion) The Annual Update process was shared and discussed. The 2024-2025 document was shared. • Leveraging AI to Maintain Focus on Learning Improvement – Shared the Co-Curricular Assessment Report document. The Co-curricular Assessment Report document was shared. • Community College Assessment Fair 	
OAC Working Meeting Tasks	Chadd	3:45-3:55		<ul style="list-style-type: none"> • Preparing our Learning Improvement Process for AI (Low, Mid, High - Student Artifacts) • Community College Assessment Fair • Asset Based Feedback 	
Open Forum	OAC	3:55-4:00		There was no Open Forum discussion.	
<p>Next Meeting: 9/24 - Keep the discourse going and let's have fun! 😊</p>					

Waubonsee Assessment Resource Tools	
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1	Assessment Resource Guide
2	LI Report Process
3	Curricunet