

CURRICULUM COUNCIL MEETING

Thursday, September 7, 2023

2:30 PM

Zoom meeting <https://waubonsee.zoom.us/j/8099211706>

AGENDA

Faculty Presenters and Guests

Lisa Giese, Assistant Professor of Medical Assistant/Phlebotomy/ Council Member
Sharon Garcia, Executive Dean for Liberal Arts and Sciences/ Council Member

As a reminder, only Curriculum Council members are eligible to vote in the polls that will be presented at the meeting. Ex-Officio members are not eligible to vote.

Vice President of Educational Affairs

Dr. Diane Nyhammer

Learning Outcomes, Curriculum and Program Development

Dean: Dr. Kathleen Gorski – Acting Chair for 09/07/2023 meeting.

Call to Order

Welcome

- Introduction of New Council Members
 - Dr. David Barreto, Counselor and Associate Professor
 - Eamon Newman, Instructor of Information Systems
 - Laura Meredith, Instructor of Psychology
- Introduction of New Ex-Officio Members
 - Dr. Stacey Randall, Executive Dean for Institutional Effectiveness
 - Dr. Dan McDonnell, Director of School District Partnerships

Review of the Curricular Process at Waubonsee

- Curriculum Council [Webpage](#)
- 2023-2024 Curriculum Policy and Procedures [Manual](#)
- Curricunet Review Process
- Curriculum Council Bootcamp – Senior Curriculum Coordinator will be updating this material and will send out an email when a module has been revised.

Academic Support

Dean: Jessica Moreno

No Submissions

Business, Technology, and Workforce Education

Executive Dean: Ne'Keisha Stepney

No Submissions

Health Professions and Public Service

1. Minor Course Revision: Originator – Lisa Giese

PBT 297 Phlebotomy Externship
(0.5 lec/ 7.5 lab) 1.5 sem hrs

Effective date: Spring 2024

Summary of Changes: HIT 110 is being removed as an enforced prerequisite. Institutional Learning Outcome, Quantitative Literacy, is being removed from the course. Additional assessment modes have been added. Slight revision to the Course Topics.

Rationale: Deleting HIT 110 as a prerequisite for PBT 297 was missed in the program revision in academic year 2022-2023; see CC minutes dated March 30, 2023. The rationale provided at the time of the original proposal: Removal of HIT 110 as a program requirement in PBT 435B, will remove barriers for students. Additionally, it will increase the completion pace for program. To ensure that students are prepared for the phlebotomy work environment, required medical terminology content will be integrated into PBT 105.

Impact: The is a clean-up proposal – no impact.

Liberal Arts and Sciences – LAS and VPAES

Executive Dean: Sharon Garcia

1. Course Withdrawal: Originator – Sharon Garcia

SPN 205 Spanish for the Native Speaker
(3 lec/ 0 lab) 3 sem hrs

Effective date: Spring 2024

Summary of Changes: SPN 205 is being withdrawn.

Rationale: SPN 205 has consistently experienced low enrollment.

Impact: SPN 205 is not a required course in any active program.