



## **Curriculum Council Minutes**

**Thursday, March 30, 2023**

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This meeting of Curriculum Council was called to order by Chairperson Dr. Diane Nyhammer at 2:30 p.m. via Zoom.

Halverson made a request to change the order of the agenda. The request was to accommodate a scheduling need and required bringing the proposals for SPN 101/102/201 to the top of the agenda. Nyhammer presented this request and hearing no objections, the order of the agenda was changed.

### **Voting Members Present:**

Shawn Ballee, Keith Bickley, Dani Fischer, Teri Fuller, Sharon Garcia, Lisa Giese, Dr. Kathleen Gorski, Elior Iseli, Dr. Mary Beth Hutches, Imelda Koehler, Todd Laufenberg, Dr. Jeanne McDonald, Jessica Moreno, Sue Murray, Dr. Diane Nyhammer, Dr. Ruth Anne Rehfeldt, Dr. Lisa Richardson, Jason Rochon, Patricia Saccone, Jo Lynn Theobald

### **Voting Members Absent:**

Adam Burke, Dr. Nancy Christensen, Robert Cofield, Ne'Keisha Stepney

### **Ex-Officio Members Present:**

Denise Halverson, Sarah Kocunik, Terry Lyons

### **Ex-Officio Members Absent:**

Laura Cronan, Marc Dale, Mary Greenwood

### **Guests Present:**

Vicky Archos, Pam Brooks, Daniel Franklin, Mark Gloudeman, Justin Kline, Lilia Mendoza, Emily Nicholson, Marjie Schoolfield, Andrea Montgomery

### **Vice President of Educational Affairs**

Dr. Diane Nyhammer

No new business was presented.

### **Learning Outcomes, Curriculum and Program Development**

Dean: Dr. Kathleen Gorski

There were no announcements

### **Liberal Arts and Sciences - LAS**

Executive Dean: Sharon Garcia

### **DECISION for SPN 101/102/201:**

Mendoza indicated that the course descriptions, the objectives, and the topic outlines were updated to

better align the courses in the sequence with sequential increases in cultural understanding, speaking ability, and writing skills. A question was present via CurricUNET pertaining to how an outcome would be assessed. Mendoza shared a rubric to illustrate the tasks and proficiency needed to meet the outcomes successfully.

Nyhammer moved for a motion to vote on the minor course revisions for SPN 101/102/201. Theobald so moved and Iseli seconded the motion. The vote was called and passed. The minor course revisions for SPN 101/102/201 will be **effective fall semester 2023**.

Minor Course Revision: Originator – Lilia Mendoza

***SPN 101 Elementary Spanish I***

(3 lec/ 0 lab)      3 sem hrs

***Effective date: Fall 2023***

*Summary of Changes:* Updating course description; revision of course outcomes; deletion of course objectives; updating textbooks; assessment of student learning; and course topics.

*Rationale:* Course description and outcomes were reviewed and updated. The remaining revisions align with the new description and outcomes.

*Impact:* There are no program or course impacts beyond this course.

Minor Course Revision: Originator – Lilia Mendoza

***SPN 102 Elementary Spanish II***

(3 lec/ 0 lab)      3 sem hrs

*Summary of Changes:* Updating course description; revision of course outcomes; deletion of course objectives; updating textbooks; assessment of student learning; and course topics.

*Rationale:* Course description and outcomes were reviewed and updated. The remaining revisions align with the new description and outcomes.

*Impact:* There are no program or course impacts beyond this course.

Minor Course Revision: Originator – Lilia Mendoza

***SPN 201 Intermediate Spanish I***

(3 lec/ 0 lab)      3 sem hrs

*Summary of Changes:* Updating course description; revision of course outcomes; deletion of course objectives; updating textbooks; assessment of student learning; and course topics.

*Rationale:* Course description and outcomes were reviewed and updated. The remaining revisions align with the new description and outcomes.

*Impact:* There are no program or course impacts beyond this course.

**Academic Support**

Dean: Jessica Moreno

No Submissions

### **Business, Technology, and Workforce Education**

Executive Dean: Ne'Keisha Stepney

#### **DECISION for CIS 200:**

Kline indicated that it is not necessary for students to have completed the current prerequisite for CIS 200 to successfully meet the outcomes for the course. The course outcomes were aligned with new program sequencing during the academic year 2021-2022 and the removal of the prerequisite for CIS 200 was overlooked.

Nyhammer moved for a motion to vote on the minor course revision for CIS 200. Theobald so moved and Saccone seconded the motion. The vote was called and passed. The minor course revision will be **effective fall semester 2023**.

Minor Course Revision: Originator – Justin Kline

#### ***CIS 200 Cloud Technology***

(2 lec /2 lab) 3 sem hrs

*Summary of Changes:* Prerequisite change to None.

*Rationale:* The removal of the prerequisite for CIS 200 Cloud Technology is a result of changes in the program sequencing that started last curriculum council cycle. Last year, we changed the program sequencing, leading to a shift in prerequisites that better align with the skill building that is required as students move throughout the program. We are now completing this change. It is not necessary for students to take managing network environments to learn cloud technology concepts.

*Impact:* This change impacts CIS 250A, Cybersecurity Associate in Applied Science

#### **DECISION for WLD 130:**

Gloudeman presented the name change for WLD 130 indicating that the existing Gas Tungsten course will be the first course in a two-course sequence. It will be the prerequisite for the new course WLD 225 Gas Tungsten Arc Welding II.

Nyhammer moved for a motion to vote on the major course revision for WLD 130. Iseli so moved and Theobald seconded the motion. The vote was called and passed. The major course revision will be sent forward to the Illinois Community College Board (ICCB) for approval. Once approved by the ICCB, this change will be **effective fall semester 2023**.

Major Course Revision: Originator – Mark Gloudeman

#### ***WLD 130 Gas Tungsten Arc Welding I***

(2 lec/ 2 lab) 3 sem hrs

*Summary of Changes:* Revision to course title.

*Rationale:* Adding a Gas Tungsten Arc Welding advanced course (GTAW II), therefore the title for this course should be updated accordingly.

*Impact:* This change will need approval by the ICCB.

**DECISION for WLD 200:**

Gloudeman indicated that while this is an infrequent need, there is value in adding the concurrent with consent of instructor condition to the prerequisite. This allows for degree progression for students who meet the consent criteria.

Nyhammer moved for a motion to vote on the minor course revision for WLD 200. Iseli so moved and Theobald seconded the motion. The vote was call and passed. The minor course revision will be **effective fall semester 2023**.

Minor Course Revision: Originator – Mark Gloudeman

***WLD 200 Fabrication and Weld Design***  
(2 lec/ 2 lab) 3 sem hrs

*Summary of Changes:* WLD 101 can be taken concurrently with the consent of instructor.

*Rationale:* The need is for students to have taken the WLD Blueprint Reading for Welders course prior to the Fabrication class. However, there could be an occasion that a student may need to take both of these simultaneously. This should only occur with the consent of instructor.

*Impact:* WLD 101 and 200 are only required courses in the discipline of Welding 890A and 895B. They are elective options in the disciplines ABR 700B, AMT 735A, AUT 711A, CAD 200A, HVA 800A, and MTT 840A.

**DECISION for WLD 220, WLD 223, and WLD 226:**

While presenting the revisions for WLD 220/223/226 Gloudeman decided that the proposals as presented did not meet the discipline's needs. These items were tabled for further review with Dean Ne'Keisha Stepney.

**DECISION for WLD 225:**

This was the first reading for new course WLD 225. Gloudeman discussed the rationale to increase the skills and proficiency in GTAW for Waubensee students. This will expand the credentialing opportunities available to students upon completion. The second reading and voting for WLD 225 will be at the Curriculum Council meeting on April 13, 2023.

New Course: Originator – Mark Gloudeman

***WLD 225 Gas Tungsten Arc Welding II***  
(2 lec/ 2 lab) 3 sem hrs

***Effective date: Fall 2023 if approved by ICCB***

*Summary of Changes:* New course

*Rationale:* WLD 225 (Advanced GTAW - 2) is needed to increase proficiency in GTAW and to prepare for WLD 226 (GTAW Pipe welding). It would be a similar sequence as our WLD 120 (SMAW -1), WLD220 (SMAW -2), and WLD223 (SMAW Pipe welding)

*Impact:* This new course will need to be approved by the ICCB.

### **DECISION for WLD 893C:**

This minor program revision incorporates the major course revision for WLD 130.

Nyhammer moved for a motion to vote on the minor program revision for WLD 893C. Theobald so moved and Giese seconded the motion. The vote was called and passed. This minor program revisions will be **effective fall semester 2023** contingent on ICCB approval of the major course revision for WLD 130.

Minor Program Revision – Mark Gloudeman

#### *Welding, Occupational Certificate, Major Code 893C*

*Summary of Changes:* Incorporation of new title for WLD 130, Gas Tungsten Arc Welding **I**.

*Rationale:* The name change for WLD 130, once approved by the ICCB, will need to be incorporated into the certificate.

*Impact:* This only impacts welding programs.

### **Health Professions and Public Service**

Acting Dean: Sue Murray

#### *Decision on EMT course withdrawals:*

Franklin indicated that removing these courses will alleviate hardships and confusion with navigating registration, and better meet the new licensing criteria. McDonald asked if the courses will be placed in limbo until they are replaced. Gorski indicated that the course withdrawals will not be effective until spring semester 2024. A decision was made by Nyhammer that the vote on these course withdrawals will be tabled until April 13, 2023 given the concern that McDonald articulated.

#### *Course Withdrawals: Originator – Daniel Franklin*

EMT 124 Paramedic Skills  
EMT 125 Paramedic I  
EMT 126 Paramedic II  
EMT 127 Paramedic III  
EMT 128 Paramedic IV  
EMT 130 In-Hospital Clinical Exp-Paramedic I  
EMT 131 Field Clinical Exp for Paramedic I  
EMT 230 In-Hospital Clinical Exp-Paramedic II  
EMT 231 Field Clinical Exp for Paramedic II

### **Decision on EMT 225/235/245/299:**

This is the first reading for EMT 225/235/245. Franklin discussed the need to revise the outcomes of EMT 299 to align with the program revision. This is the only existing EMT course that will remain in the new program curriculum.

Franklin expanded on the licensing criteria change and the need to align the program to meet those needs. Additionally, he discussed how the revision removes the front loading of the most academically rigorous courses to allow students to acclimate to the program demands. This strategy is being used currently by altering the course order with permits. The decreased withdrawal rate validates the reordering of the curriculum as a tool for student success. The second reading and voting for EMT 225/235/245/299 will be at the Curriculum Council meeting on April 13, 2023.

Major Course Revision – Daniel Franklin

***EMT 299 Paramedic IV – Internship***  
(02 lec/ 9.52 lab) 3 sem hrs

***Effective date: Spring 2024***

*Summary of Changes:* All EMT courses except EMT 120 and EMT 299 are being withdrawn due to the program revision for this discipline. The revised EMT 299 is the final course in the new sequence.

*Rationale:* The Emergency Medical Technician (EMT) Paramedic Program faculty is initiating changes to the EMT Paramedic Program based on the announcement of licensure exam changes by the National Registry of Emergency Medical Technicians (NREMT). Illinois Department of Public Health (IDPH) requires a National Registry certification prior to a state paramedic license being issued to practice here in Illinois. When a Waubensee Paramedic Program Student obtains an NREMT Paramedic Certification, the general public, employers, and state licensing authorities know that the individual has demonstrated the appropriate competencies to perform the duties of a paramedic in 46 states, including Illinois. These changes to the National Licensure exam provided the opportunity to review and revise the current program curriculum to further align with local and national educational standards. A recent peer review conducted by the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP) provided the opportunity to review other program structures and better serve our students, here at Waubensee. All proposed changes align with The Commission on Accreditation of Allied Health Education Programs (CAAHEP), CoAEMPS and IDPH.

*Impact:* This course revision will need to be approved by ICCB due to the title and lec/lab hour changes.

New Course: Originator – Daniel Franklin

***EMT 225 Paramedic I***  
(11 lec/ 2 lab) 12 sem hrs

***Effective date: Spring 2024***

*Summary of Changes:* All EMT courses except EMT 120 and EMT 299 are being withdrawn due to the program revision for this discipline. EMT 225 is the first course in the new sequence.

*Rationale:* See EMT 299 for rationale

*Impact:* The withdrawal of EMT 125 removes an elective option in the Fire Science Technology AAS, major code 610A. Once EMT 225 has been fully approved, Fire Science will bring forward a program revision to remove EMT 125 and add EMT 225 as an elective.

New Course: Originator – Daniel Franklin

***EMT 235 Paramedic II***  
(6 lec/ 6 lab) 9 sem hrs

***Effective date: Spring 2024***

*Summary of Changes:* All EMT courses except EMT 120 and EMT 299 are being withdrawn due to the program revision for this discipline. EMT 235 is the second course in the new sequence.

*Rationale:* See EMT 299 for rationale.

*Impact:* This new course will only impact the EMT programs.

New Course: Originator – Daniel Franklin

***EMT 245 Paramedic III***  
(4 lec/ 4 lab) 6 sem hrs

***Effective date: Spring 2024***

*Summary of Changes:* All EMT courses except EMT 120 and EMT 299 are being withdrawn due to the program revision for this discipline. EMT 245 is the third course in the new sequence.

*Rationale:* See EMT 299 for rationale.

*Impact:* This new course will only impact the EMT programs.

### **Decision for NAS 101**

Brooks indicated the removal of the reading requirement is needed to eliminate the barriers for students to be registered since there is a shortage of CNA's and Nursing Techs. McDonald expressed concern with medical instructions being understood if the reading requirement was not in place. Brooks indicated that CNAs assist with more basic personal needs and typically will not administer medications. Additionally, Brooks researched other community colleges to ascertain whether the reading prerequisite was required. She found that some did require the reading requirement and some did not require it. Overall, Waubensee has seen no difference in the success rate between cohorts before the reading requirements were in place and after the requirement was required. Brooks stressed that the reading requirement was an exceptionally large barrier for those who will become career CNAs.

Nyhammer moved for a motion to vote on the minor course revision for NAS 100. Theobald so moved and Giese seconded the motion. The vote was called and passed. The minor course revision will be **effective fall semester 2023**.

Minor Course Revision: Originator – Pam Brooks

***NAS 101 Basic Nurse Assistant Training***  
(3 lec/7 lab)      6 sem hrs

*Summary of Changes:* Prerequisite change to None.

*Rationale:* Aligning with non-credit NAS & PBT Reduction of barriers for students and alignment with the Path grant target population of "underrepresented groups of students who might not otherwise be successful or able to enroll in health care programs." We are in a health care crisis with a critical shortage of qualified CNAs and PCT's. The reading requirement potentially eliminates students who may be a career CNA/ PCT. There was not a marked improvement in course completion or state competency exams after the requirement was initiated.

*Impact:* This change only impacts NAS 101 no additional courses or programs are impacted.

**Decision for NUR 105/110/120/150/200/205/250/275**

Schoolfield indicated that language in the outcomes was changed to better align with professional vernacular. The bulk of the changes are to align the prerequisites for the new 16-week framework for the Nursing Program.

Nyhammer moved for a motion to vote on the minor course revisions for Nursing. Theobald so moved and Giese seconded the motion. The vote was called and passed. The minor course revisions will be **effective fall semester 2023**.

Minor Course Revision: Originator – Marjie Schoolfield

***NUR 105 Introduction to Professional Nursing***  
(3 lec/ 6 lab)      5 sem hrs

*Summary of Changes:* Revision of course topics; addition of an institutional learning outcome; and clarification on assessment methods.

*Rationale:* Additional course topics added to align to the new 16-week framework. Additional institutional learning outcome added.

*Impact:* This change only impacts the nursing framework, no other programs are impacted.

Minor Course Revision: Originator – Marjie Schoolfield

***NUR 110 Concepts of Mental Health Nursing***  
(3 lec/ 6 lab)      5 sem hrs

*Summary of Changes:* Prerequisite change removing NUR 105 and a minor course outcome revision.

*Rationale:* Changes to enforced prerequisite to align with change from an 8-week framework to a 16-week framework. Course outcomes updated with current nursing terminology.

*Impact:* This change only impacts the nursing framework, no other programs are impacted.

Minor Course Revision: Originator – Marjie Schoolfield



***NUR 120 Basic Concepts of Nursing***

(3 lec/6 lab) 5 sem hrs

*Summary of Changes:* Prerequisite change from NUR 110 to NUR 105 and NUR 110; minor course outcomes revision; course objectives revision; institutional learning outcomes revision; assessment of student learning revision; and course topics clarification.

*Rationale:* Changes to enforced prerequisite to align with change from an 8-week framework to a 16-week framework. Course outcomes updated with current nursing terminology

*Impact:* This change only impacts the nursing framework, no other programs are impacted.

Minor Course Revision: Originator – Marjie Schoolfield

***NUR 150 Concepts of Nursing I***

(3 lec/ 6 lab) 5 sem hrs

*Summary of Changes:* Prerequisite change from NUR 120 to NUR 105 and NUR 110; minor course outcomes revision; institutional learning outcomes revision; and assessment of student learning revision.

*Rationale:* Changes to enforced prerequisite to align with change from an 8-week framework to a 16-week framework. Course outcomes updated with current nursing terminology.

*Impact:* This change only impacts the nursing framework, no other programs are impacted.

Minor Course Revision: Originator – Marjie Schoolfield

***NUR 200 Nursing Concepts-Childbearing Family***

(3 lec/6 lab) 5 sem hrs

*Summary of Changes:* Prerequisite change from NUR 150 to NUR 120 and NUR 150; minor course outcomes revision; institutional learning outcomes revision; and a minor assessment of student learning revision.

*Rationale:* Changes to enforced prerequisite to align with change from an 8-week framework to a 16-week framework. Course outcomes updated with current nursing terminology.

*Impact:* This change only impacts the nursing framework, no other programs are impacted.

Minor Course Revision: Originator – Marjie Schoolfield

***NUR 205 Concepts of Nursing II***

(3 lec/ 6 lab) 5 sem hrs

*Summary of Changes:* Prerequisite change from NUR 200 to NUR 120 and NUR 150; minor course outcomes revision; and a minor course description revision.

*Rationale:* Changes to enforced prerequisite to align with change from an 8-week framework to a 16-week framework. Course outcomes updated with current nursing terminology. Grammatical corrections to course description

*Impact:* This change only impacts the nursing framework, no other programs are impacted.

Minor Course Revision: Originator – Marjie Schoolfield

***NUR 250 Concepts of Nursing III***  
(3 lec/ 6 lab)      5 sem hrs

*Summary of Changes:* Prerequisite change from NUR 205 to NUR 200 and NUR 205; minor course outcomes revision; and course topics revision.

*Rationale:* Changes to enforced prerequisite to align with change from an 8-week framework to a 16-week framework. Course outcomes updated with current nursing terminology.

*Impact:* This change only impacts the nursing framework, no other programs are impacted.

Minor Course Revision: Originator – Marjie Schoolfield

***NUR 275 Advanced Concepts of Nursing***  
(2 lec/ 8 lab)      5 sem hrs

*Summary of Changes:* Prerequisite change from NUR 250 to NUR 200 and NUR 205; minor course description revision; minor course outcomes revision; and course topics revisions.

*Rationale:* Changes to enforced prerequisite to align with change from an 8-week framework to a 16-week framework. Course outcomes updated with current nursing terminology, New course topics in the 16-week framework.

*Impact:* This change only impacts the nursing framework, no other programs are impacted.

**Decision for PBT 105 and PBT 435B:**

Giese indicated that deleting HIT 110 as a prerequisite for PBT 105, and as a program requirement in PBT 435B, will remove barriers for students. Additionally, it will increase the completion pace for program. To ensure that students are prepared for the phlebotomy work environment, required medical terminology content will be integrated into PBT 105.

Nyhammer moved for a motion to vote on the PBT 105 and PBT 435B. Theobald so moved and Ballee seconded. The vote was called and passed. The minor course revision for PBT 105 and major program revision for PBT 435B will be **effective fall semester 2023 if approved by the ICCB.**

Minor Course Revision: Originator – Lisa Giese

***PBT 105 Theoretical and Clinical Aspects of Phlebotomy***  
(3.5 lec/ 2 lab)      4.5 sem hrs

*Summary of Changes:* Removal of HIT 110 as an enforced prerequisite; updating course institutional learning outcome; revision of course objectives and topics; updating assessment of student learning.

*Rationale:* Per the ASCP Phlebotomy Certification, basic knowledge of medical terminology related to phlebotomy is required. Withdrawing the HIT110 Medical Terminology course (3 credit) from the PBT program will remove a barrier for students seeking certification. The material covered in HIT110 is too extensive for the certification exam, therefore PBT105 will incorporate a basic knowledge of medical terminology throughout the course.

*Impact:* This change only impacts students in PBT 435B

Major Program Revision: Originator – Lisa Giese

***Phlebotomy Technician, Occupational Certificate, Major Code 435BC***  
96 sem hrs

*Summary of Changes:* Removal of HIT 110 from the program.

*Rationale:* Per the ASCP Phlebotomy Certification, basic knowledge of medical terminology related to phlebotomy is required. Withdrawing the HIT110 Medical Terminology course (3 credit) from the PBT program will remove a barrier for students seeking certification. The material covered in HIT110 is too extensive for the certification exam, therefore PBT105 will incorporate a basic knowledge of medical terminology throughout the course. This is a major program revision due to the revision in the total number of semester hours and the change of the major program code from 435B to 435C. This is needed to maintain the historical content within the framework of 435B due to the credit hour change.

*Impact:* This change only impacts students in PBT 435B.

## **Liberal Arts and Sciences - LAS**

Executive Dean: Sharon Garcia

### **Decision for COM 100:**

Archos indicated it has been five year since this course was reviewed by IAI and the course has now been called for review. The IAI criteria has been revised; therefore, the course description and outcomes were updated to align with the new criteria. Once approved, a representative syllabus will be submitted to IAI for review.

Nyhammer moved for a motion to vote on the minor course revision for COM 100. Theobald so moved and Iseli seconded the motion. The vote was called and passed. The minor course revision will be **effective fall semester 2023**.

Minor Course Revision: Originator – Vicky Archos, John Bitterman, Jennifer McGuire

***COM 100 Fundamentals of Speech Communication***  
(3 lec/0 lab) 3 sem hrs

*Summary of Changes:* Course description is being updated. Course outcomes and objectives are being updated. Assessment of student learning revision and textbook is being updated.

*Rationale:* The course outcomes and description have been aligned with updated IAI criteria.

*Impact:* These are minor course changes that will not impact program outcomes.

**Liberal Arts and Sciences - VPAES**

Dean: Dr. Ruth Anne Rehfeldt

No Submissions

With no further agenda items, Nyhammer moved to end the meeting at 4:05 pm. Hearing no objections, the meeting was adjourned. The next meeting of the Curriculum Council will be held on Thursday, April 13, 2023 at 2:30pm via Zoom.