



WAUBONSEE
COMMUNITY COLLEGE

CURRICULUM COUNCIL MEETING

Thursday, February 02, 2023

2:30 PM

Zoom meeting <https://waubonsee.zoom.us/j/8099211706>

AGENDA

Faculty Presenters and Guests

Tracey Dosch – Professor of Biology

Lisa Giese – Instructor of Medical Assistant/Phlebotomy

Paloma Holloman – Adjunct Faculty, Paralegal, presenter

Denise Nakaji – Professor of Massage Therapy, presenter

As a reminder, only Curriculum Council members are eligible to vote in the polls that will be presented at the meeting.

Vice President of Educational Affairs

Dr. Diane Nyhammer

Call to Order

New Business

Learning Outcomes, Curriculum and Program Development

Dean: Dr. Kathleen Gorski

Announcements

Academic Support

Dean: Jessica Moreno/ Dean Moreno will be absent through March 2023. Bob Cofield will represent Academic Support as the voting member on Curriculum Council during this period.

No Submissions

Business, Technology, and Workforce Education

Executive Dean: Ne'Keisha Stepney

No Submissions

Health Professions and Public Service

1. New Course, Second Reading: Originator – Denise Nakaji

TMS 160 Anatomy and Physiology for the Massage Therapist
(3 lec/2 lab) 4 sem hrs

Effective date: Fall 2023

Summary of Changes: TMS 160 is a new course proposal and this is the second reading.

Rational: This course will provide massage therapy students with massage therapy anatomy and physiology content knowledge. Currently, BIO 260 doesn't fully address the content needs for the remainder of the program. TMS 160 will allow complete alignment of content across the program and provide students with the needed knowledge to be successful massage therapists. Additionally, for those who would like to seek additional education opportunities in this field, TMS 160 provides a strong anatomy and physiology foundation.

Impact: This is a course specifically designed for the students enrolled in the Massage Therapy Program 472B.

2. Minor Course Revisions: Originator – Denise Nakaji

TMS 110 Professional Foundations of Therapeutic Massage
TMS 120 Massage Techniques I
TMS 125 Massage Techniques II
TMS 130 Massage Techniques III
TMS 136 Clinical Preparation
TMS 140 Massage Clinical I
TMS 146 Massage Clinical II
TMS 150 Business Practices for Massage Therapists
TMS 162 Neuromusculoskeletal-Massage Therapist
TMS 164 Pathology for the Massage Therapist

Effective date: Fall 2023

Summary of Changes: TMS 110 enforced prereqs BIO 260 or BIO 270/272 removed and enforced coreq TMS 120 removed; TMS 120 enforced prereqs BIO 206 or BIO 270/272 removed and enforced coreq TMS 110 removed; TMS 125 enforced prereq TMS 136 removed; TMS 130 enforced prereq TMS 136 added and enforced prereq TMS 140 removed; TMS 136 enforced prereqs BIO 260 or BIO 270/272 removed and enforced prereq TMS 120 added; TMS 140 enforced prereqs TMS 110, TMS 125, and TMS 162 added and enforced prereq TMS 120 removed; TMS 146 enforced prereqs TMS 110, TMS 125, and TMS 162 removed; TMS 150 enforced prereqs TMS 125, TMS 136, and TMS 162 added; TMS 162 enforced prereqs BIO 260 or BIO 270/272 removed; TMS 162 enforced prereq TMS 136 added and enforced prereq 140 removed.

Rational: Pre-req changes were made to align the new sequence of the course due to the addition of the new course TMS 160 and the deletion of BIO 260 from the program. The co-requisites are not necessary because this is a cohort program, which requires students to take all fall courses and all spring courses at the same time.

Impact: Given the cohort structure of this program, there will not be any impact on student completion due to these changes.

3. Minor Program Revision: Originator - Denise Nakaji

TMS 472B – Massage Therapy Occupational Certificate

Effective date: Fall 2023

Summary of Changes: BIO 260 will be deleted as a program prerequisite and replaced by TMS 160, a new course. Program enrollment information has been updated to reflect the course changes.

Rationale: This program revision will provide massage therapy students with massage therapy anatomy and physiology content knowledge. Currently, BIO 260 doesn't fully address the content needs for the remainder of the program. TMS 160 will allow complete alignment of content across the program and provide students with the needed knowledge to be successful massage therapists. Additionally, for those who would like to seek additional education opportunities in this field, TMS 160 provides a strong anatomy and physiology foundation.

Impact: The creation of a massage therapy specific anatomy and physiology course will strengthen the cohesion of the program content. Additionally, it will provide students with a stronger foundation in massage therapy specific anatomy and physiology content.

4. Minor Course Revision: Presenters Paloma Holloman and Kathleen Gorski

PLG 100 – Intro to the Paralegal Profession

Summary of Changes: The course outcomes are being updated to better aligned with the program learning outcomes. The assessment of student learning has been structured to assess the new course outcomes.

Rational: The paralegal program curriculum is being revised in consultation with legal professionals, all of whom are adjunct faculty at Waubonsee. This is part of a curriculum development pilot. The curriculum was mapped to ensure program, institutional, and course learning outcome alignment. This pilot is also incorporating Open Educational Resources/and or Inclusive Access course materials, and creating Quality Matters (QM) aligned master course shells in Canvas.

Impact: This is a course is the introductory course in both the A.A.S. and the Post-Associates Certificate. It is not a prerequisite for any course.

5. Major Course Revision: Presenters Paloma Holloman and Kathleen Gorski

PLG 105 - ~~The Legal Process and~~ Civil Litigation I

Summary of Changes: The course title, description and outcomes are being updated to better aligned to the program learning outcomes and to better prepare students for higher level courses. The assessment of student learning has been structure to assess the new course outcomes.

Rational: The paralegal program curriculum is being revised in consultation with legal professionals, all of whom are adjunct faculty at Waubonsee. This is part of a curriculum development pilot. The curriculum was mapped to ensure program, institutional, and course learning outcome alignment. This pilot is also incorporating Open Educational Resources/and or Inclusive Access course materials, and creating Quality Matters (QM) aligned master course shells in Canvas.

Impact: PLG 105 is being split into two courses Civil Litigation I and II. This decision was made under the guidance of Dr. Lisa Matich, the subject matter expert consulted with for this course. A former adjunct at Waubensee, Dr. Matich raised concerns about the lack of depth the program had for this key area of law. PLG 106 is a new course that will be proposed later this spring. Program changes will be presented at the same time.

6. Minor Course Revision: Presenter Paloma Holloman

PLG 110 – Legal Research and Writing I

Summary of Changes: The course description and outcomes are being updated to better prepare students for higher level courses. The assessment of student learning has been structure to assess the new course outcomes.

Rational: The paralegal program curriculum is being revised in consultation with legal professionals, all of whom are adjunct faculty at Waubensee. This is part of a curriculum development pilot. The curriculum was mapped to ensure program, institutional, and course learning outcome alignment. This pilot is also incorporating Open Educational Resources/and or Inclusive Access course materials, and creating Quality Matters (QM) aligned master course shells in Canvas.

Impact: PLG 110 is a prerequisite for PLG 200/205/210/215/220/225/230. Given this course is foundational for the remainder of the program, careful analysis was done to ensure that the outcomes meet the need going forward.

7. Minor Course Revision: Presenter Paloma Holloman

PLG 210 – Legal Research and Writing II

Summary of Changes: The course description and outcomes are being updated to align with and build upon the new outcomes for PLG 110. The assessment of student learning has been structure to assess the new course outcomes.

Rational: The paralegal program curriculum is being revised in consultation with legal professionals, all of whom are adjunct faculty at Waubensee. This is part of a curriculum development pilot. The curriculum was mapped to ensure program, institutional, and course learning outcome alignment. This pilot is also incorporating Open Educational Resources/and or Inclusive Access course materials, and creating Quality Matters (QM) aligned master course shells in Canvas.

Impact: PLG 210 is not a prerequisite for any other course.

8. Minor Course Revision: Presenter Sue Murray

NAS 101 – Basic Nurse Assistant Training

Summary of Changes: The prerequisite is being revised to remove a course that was withdrawn.

Rational: ENG 075 was withdrawn effective 08.15.2023 and therefore it needs to be removed as a prerequisite as well.

Impact: Correct catalog representation of the course.

9. Minor Course Revision: Presenter Lisa Giese

PBT 105 – Theoretical and Clinical Aspects of Phlebotomy

Summary of Changes: The prerequisite is being revised.

Rational: A recent review and evaluation of several short-term certificates in HPPS found prerequisite discrepancies for enrollment that could not be justified. The certificate prerequisite should be the same as they have the same reading and writing expectations. Additionally, students who work on multiple short-term certificates, should not have to retest and have different reading and writing levels that we cannot rationalize or quantify.

Impact: This change allows for equity when students enroll in short-term certificates within HPPS that have the same reading and writing expectations.

Liberal Arts and Sciences - LAS

Executive Dean: Sharon Garcia

No Submissions

Liberal Arts and Sciences - VPAES

Executive Dean: Sharon Garcia

Dean: Dr. Ruth Anne Rehfeldt

1. Minor Course Revision: Originator Tracey Dosch

BIO 102 – Human Biology

Summary of Changes: Change in course scheduling notes and Course Topics, specifically as to the content needed for IAI compliance.

Rational: This is a corrected proposal due to incomplete entry in Curricunet when the proposal was originally presented at the September 22, 2022 Curriculum Council meeting.

Impact: BIO 102 is not a prerequisite or corequisite for any course.