



WAUBONSEE
COMMUNITY COLLEGE

Curriculum Council Minutes

Thursday, October 20, 2022

This meeting of Curriculum Council was called to order by Chairperson Dr. Diane Nyhammer at 2:30 p.m. via Zoom.

Voting Members Present:

Dr. Crystal Aschenbrener, Evelyn Aviles-Davis (representing Imelda Koehler), Shawn Ballee, Keith Bickley, Spencer Brayton (representing Jessica Moreno), Nancy Christensen, Dani Fischer, Teri Fuller, Sharon Garcia, Dr. Kathleen Gorski, Elior Iseli, Todd Laufenberg, Dr. Jeanne McDonald, Jeanine McMillen (representing Ne'Keisha Stepney), Sue Murray, Dr. Diane Nyhammer, Jason Rochon, Jo Lynn Theobald

Voting Members Absent:

Adam Burke, Lisa Giese, Imelda Koehler, Jessica Moreno, Dr. Ruth Anne Rehfeldt, Patricia Saccone, Ne'Keisha Stepney,

Ex-Officio Members Present:

Marc Dale, Robert Cofield, Laura Cronan, Denise Halverson, Sarah Kocunik

Ex-Officio Members Absent:

Mary Greenwood

Guests:

Chadd Engel, Debra Kayes Halpern, Steve Kifowit, Jennifer McGuire, Linda O'Connell-Knuth, Mark Popowitch, Dr. Lisa Richardson, Kathleen Smith, Heather Weber

Vice President of Educational Affairs

Dr. Diane Nyhammer

Dr. Diane Nyhammer called the meeting to order.

Learning Outcomes, Curriculum and Program Development

Dean: Dr. Kathleen Gorski

Dr. Gorski welcomed all attendees and members.

Academic Support

Dean: Jessica Moreno

No Submissions

Business, Technology, and Workforce Education

Executive Dean: Ne'Keisha Stepney

No Submissions

Health Professions and Public Service

Dean: Dr. Crystal Aschenbrener

No Submissions

Liberal Arts and Sciences - LAS

Executive Dean: Sharon Garcia

1. Minor Course Revision: Originator – Jennifer McGuire

COM 121 Communication in the Workplace
(3 lec/0 lab) 3 sem hrs

Summary of Changes: Updated course description, course objectives, course outcomes, institutional learning outcomes, assessment methodologies, and course topics.

Rational: Outcomes were updated to align with the course description and materials. Updated course content to reflect current trends in workplace communication and make it applicable to any faculty who may teach the course in the future.

Impact: COM 121 is attached to curriculum MGT 130C, Business Administration A.A.S. There are no prerequisites or corequisites and COM 121 is not a prerequisite or corequisite for any other course.

Jennifer McGuire stated that the course outcomes were updated to align with the description and materials. Discussion ensued in regards to the clarity of language in the course description. McGuire provided additional information and Nyhammer suggested that the course description could be finalized after approval in principle. There were no objections and a motion was called for voting on the proposal.

Dr. Nancy Christensen moved to approve this minor course revision and Dani Fischer seconded the motion. Hearing no objections, this minor course revision will be effective Fall semester 2023.

2. Course Withdrawal: Originator – Sharon Garcia

COM 125 Communication Strategies for Health Care Careers
(2 lec/0 lab) 2 sem hrs

Summary of Changes: Course is being withdrawn.

Rational: This course was used to support Career and Technical Education, and it is no longer needed for that purpose.

Impact: COM 125 is attached to curriculum MLA 422A, Medical Assistant COA. There are no prerequisites or corequisites and COM 125 is not a prerequisite or corequisite for any other course.

Sharon Garcia stated that COM 125 originally served as a course in the Health Professions and Public Service Division, but it has been withdrawn from the MLA 422A Program; therefore, it is no longer needed.

Christensen moved to approve the withdrawal of course COM 125 and Jo Lynn Theobald seconded the motion. Hearing no objections, this course will be withdrawn effective Spring semester 2023.

3. Minor Course Revision: Originator – Elior Iseli

ECN 201 Principles of Economics-Microeconomics
(3 lec/0 lab) 3 sem hrs

Summary of Changes: Addition of course scheduling note for transfer students, updated course outcomes and institutional learning outcomes, updated text, and deletion of course objectives.

Rational: In order to better prepare our students to transfer successfully, it is necessary to update the learning outcomes to make them closer to the topics we cover in class.

Impact: ECN 201 is attached to the Associates of Art curriculum and it is a 1.1 course. It is required to complete the CMA Preparation Post-Baccalaureate Certificate of Achievement (018B). There are no prerequisites or corequisites and ECN 201 is not a prerequisite or corequisite for any other course.

Elior Iseli stated that the course outcomes were updated to cover the current course content. Iseli also mentioned that language should be added notifying students that Calculus I should be taken for transferring to another institution. Since Calculus I is recommended but not required, the exact language to use and where it should be added (scheduling notes vs. description) will be decided after a vote principle.

Christensen moved to approve this minor course revision and Theobald seconded the motion. Hearing no objections, this minor course revision will be effective Fall semester 2023.

4. Minor Course Revision: Originator – Kim Livingston

ENG 229 Introduction to Literature
(3 lec/0 lab) 3 sem hrs

Effective date: Fall 2023

Summary of Changes: Updated course description and outcomes.

Rational: Course description and outcomes are being updated to better reflect course content.

Impact: ENG 299 is attached to the Associates of Art curriculum and it is a 1.1 course. ENG 299 has a recommended prerequisite of C or better in ENG085 or ENG095 or placement by appropriate measures into college-level English. ENG 299 is not a prerequisite or corequisite for any course.

Kim Livingston was not in attendance. It was decided that the minor course revision will be tabled.

5. Minor Course Revision: Originator – Steve Kifowit

MTH 233 Calculus with Analytic Geometry III
(4 lec/0 lab) 4 sem hrs

Summary of Changes: Updated course objectives, text, supplementary texts and materials, modality of student assessment, and course topics.

Rational: Course objectives are being updated to better align with course content.

Impact: MTH 233 is attached to the Associates of Science curriculum and it is a 1.1 course. MTH 132 is a prerequisite for MTH 233. MTH 233 is a prerequisite for MTH 236

Steve Kifowit stated that the course objectives are being revised to reflect how the outcomes are operationalized within the course. The revision to course topics were made to align with the edited objectives.

Iseli moved to approve this minor course revision and Christensen seconded the motion. Hearing no objections, this minor course revision will be effective Fall semester 2023.

Liberal Arts and Sciences - VPAES

Executive Dean: Sharon Garcia

Dean: Dr. Ruth Anne Rehfeldt

1. New Course: Originator – Linda O'Connell-Knuth

ECE 205 Infant and Toddler Methods and Strategies
(3 lec/0 lab) 3 sem hrs

Summary of Changes: New course.

Rational: This is a new course that will be added to the program to meet the requirements for the Level 4 Infant and Toddler credential. This class would count as one of the two electives that would be required for the infant Toddler credential and the AAS degree. This class requires both lecture time and 50 hours of supervised infant/toddler classroom experience

Impact: ECE 205 is attached to curriculum ECE 570B exclusively. There are no prerequisites or corequisites and ECE 205 is not a prerequisite or corequisite for any other course.

Linda O'Connell-Knuth stated that ECE 205 is tied to the emphasis for the A.A.S. degree.

Christensen moved to approve this minor course revision and Theobald seconded the motion. Hearing no objections, the inclusion of this new course will be effective Spring 2023 to align with the ECACE grant requirements.

2. Minor Course Revision: Originator – Debra Kayes Halpern

ART 173 Graphic Design
(1 lec/5 lab) 3 sem hrs

Effective date: Fall 2023

Summary of Changes: Updated course description, prerequisite, and outcomes. Deletion of objectives.

Rational: The rationale is to simplify the prerequisites down to what is absolutely necessary so that we may increase enrollment and decrease confusion. Design I serves as a perfect prerequisite for Graphic Design because of the technology, methodology, and historical contexts introduced there. The current prerequisites do serve as technological benefits, but we should not be using prerequisites for technology only. Design I covers beginning technology, mindsets, methodology, history, etc. And it will be only one course as a prerequisite instead of 2, to help streamline everything.

Impact: ART 173 is attached to the Associates of Art curriculum and it is a 1.1 course. ART 142 and ART 160 will no longer be prerequisites for ART 173. The new prerequisite will be ART 110. ART 173 is not a prerequisite or corequisite for any other course.

Debra Kayes Halpern stated that the course outcomes and prerequisites were updated. The goal is to reduce the prerequisite barrier that currently exists for enrollment and allow more students to engage with this course.

Teri Fuller moved to approve this minor course revision and Christensen seconded the motion. Hearing no objections, this minor course revision will be effective Fall semester 2023.

3. Program Inactivation: Originator – Mark Popowitch

MUS 986A Audio Production Technology Occupational Certificate

Effective date: Fall 2023

Summary of Changes: This certificate is being inactivated.

Rational: Due to low enrollment and no industry demand for the certificate, this program will be inactivated. The courses are all transfer degree attached and will remain. VPAES will now focus efforts on building relationships with music departments at Bachelors-granting institutions.

Impact: There are currently ten students that are engaged with the certificate who will need to work with faculty to complete before this certificate can be withdrawn from ICCB.

Mark Popowitch stated that the reporting from the department of labor lists that in the next 5 years, 1.7 jobs will be opening up in the district for audio production. Therefore, we cannot offer a certificate designed to help students get jobs if there are none. He also mentioned that we lost support from our business partners regarding advisory meetings, and CTE requires advisory meetings for our certificate. He stated that there are only 3 recording studios in the district, and without their support the certificate is dead in the water. He shared that the focus is going to change to transfer articulations with universities to 2+2 for our AA degree. Since classes in the certificate keep getting cancelled, students have not been able to complete the AUD certificate for the past 2.5 years. Supporting the recording program via AA would allow a less strict setup as students could swap classes for easier completion in the AA. This would allow them to transfer out of the district to a region that has more job opportunities.

Theobald moved to approve the inactivation of this program and Christensen seconded the motion. Hearing no objections, this program will be inactivated effective Fall semester 2023.

Adjourned:

There being no other matters to come before the Council, Christensen motioned to adjourn and Theobald seconded the motion. The meeting was adjourned at 3:26 p.m.

Next Meeting:

The next meeting of the Curriculum Council will be on Thursday, November 3, 2022 at 2:30 p.m. via zoom.