



Curriculum Council Minutes

Thursday, September 22, 2022

This meeting of Curriculum Council was called to order by Chairperson Dr. Kathleen Gorski at 2:30 p.m. via Zoom.

Voting Members Present:

Dr. Crystal Aschenbrener, Shawn Ballee, Keith Bickley, Nancy Christensen, Dani Fischer, Teri Fuller, Sharon Garcia, Lisa Giese, Dr. Kathleen Gorski, Elior Iseli, Imelda Koehler, Todd Laufenberg, Dr. Jeanne McDonald, Jessica Moreno, Dr. Ruth Anne Rehfeldt, Jason Rochon, Patricia Saccone, Jo Lynn Theobald

Voting Members Absent:

Adam Burke, Sue Murray, Dr. Diane Nyhammer, Ne'Keisha Stepney

Ex-Officio Members Present:

Robert Cofield, Laura Cronan, Denise Halverson,

Ex-Officio Members Absent:

Marc Dale, Mary Greenwood, Sarah Kocunik

Guests:

Debra Kayes Halpern, Lilia Mendoza, Kathleen Smith, William Trunkhill

Learning Outcomes, Curriculum and Program Development

Dean: Dr. Kathleen Gorski

1. Dr. Gorski welcomed all attendees and members.
2. The Curriculum Council Manual changes were voted on.

Summary of Changes:

- Names and positions updated to be current.
- The Justification for Course Reactivation (pg. 8) changed to follow format of other course updates. Previous understanding was that courses could only be reactivated with a program. We recently learned about the reuse process with ICCB which allows us to reactive individual courses to the ICCB master file.
- ICCB Course Proposal Guidelines to include course reactivation based on above.

- IAI information (pg. 15) updated to include approval information and panel agenda deadlines.
- Deleted Appendix C. (pg. 30). The Project Initiation Form is no longer being used at the college. This was used for new program approval along with the new program proposal form.

Nancy Christensen moved to approve the Curriculum Council Manual changes, and Dani Fischer seconded the motion. Hearing no objections, the changes were approved.

Academic Support

Dean: Jessica Moreno

No Submissions

Business, Technology, and Workforce Education

Executive Dean: Ne'Keisha Stepney

No Submissions

Health Professions and Public Service

Dean: Dr. Crystal Aschenbrener

No Submissions

Liberal Arts and Sciences - LAS

Executive Dean: Sharon Garcia

1. Minor Course Revision: Originator – William Trunkhill

MTH 131 Calculus with Analytic Geometry I
(4 lec/0 lab) 4.0 sem hrs

Summary of Changes: Changes to course objectives, textbook, supplemental materials, required calculator, and assessment of student learning.

Rationale: We initiated this revision to reflect our new OpenStax textbook for the course and to update the IAI requirement of using a Graphing Calculator in the course.

Impact: MTH 131 is a prerequisite for EGR 220, MTH 132, and PHY 221.

William Trunkhill noted the adoption of the new textbook and the IAI Graphing Calculator requirement. He also noted that a comprehensive final exam was added to the course outline.

Nancy Christensen moved to approve this minor course revision for MTH 131, and Shawn Ballee seconded the motion. Hearing no objections, this minor course revision was approved effective Spring semester 2023.

2. Minor Course Revision: Originator – Lilia Mendoza

SPN 202 Intermediate Spanish II
(3 lec/0 lab) 3.0 sem hrs

Summary of Changes: Changes to course description, course outcomes, course textbook.

Rationale: Course outcomes are aligned with the full course sequence and course topics have more detail to meet IAI panel guidelines for approval.

Impact: SPN 202 is a prerequisite for SPN 215. The new alignment will include additional SPN courses on the next Curriculum Council agenda.

Lilia Mendoza stated that the course description, topics, and outcomes were updated to mirror the new textbook and meet IAI panel guidelines.

Nancy Christensen moved to approve this minor course revision for SPN 202, and Elier Iseli seconded the motion. Hearing no objections, this minor course revision was approved effective Spring semester 2023.

Liberal Arts and Sciences - VPAES

Executive Dean: Sharon Garcia

Dean: Ruth Anne Rehfeldt

1. Minor Course Revision: Originator – Debra Kayes Halpern

ART 110 Design I
(1 lec/5 lab) 3 sem hrs

Summary of Changes: The course description is being updated, the institutional learning outcomes have been updated to align with the clarified topics, the supplemental course materials have been updated, and the course topics have been clarified.

Rational: These changes are being made to align the course with the IAI panel requirements for re-approval.

Impact: ART 110 is a prerequisite for ART 111 and an “or ART 120” prerequisite for ART 260.

2. Minor Course Revision: Originator – Debra Kayes Halpern

ART 121 Basic Drawing II
(1 lec/5 lab) 3 sem hrs

Summary of Changes: The course description is being updated, the supplemental course materials have been updated, and the course topics have been clarified.

Rational: These changes are being made to align the course with the IAI panel requirements for re-approval.

Impact: ART 121 is not a prerequisite or corequisite for any course.

Debra Kayes Halpern noted that these minor changes will align with IAI panel requirements.

Nancy Christensen moved to approve these minor course revisions for ART 110 and ART 121, and Dani Fischer seconded the motion. Hearing no objections, effective Spring semester 2023.

3. Minor Course Revision: Originator – Tracey Dosch/Presenting: Dani Fischer

BIO 102 Human Biology
(3 lec/0 lab) 3 sem hrs

Summary of Changes: Change in course description, objectives, and outcomes. Elimination of the recommended corequisite due to deletion of BIO 103.

Rational: The course description is being updated and accompanying language alignments are made to the Outcomes and Objectives.

Impact: BIO 102 is not a prerequisite or corequisite for any course.

Dani Fischer noted that this minor change will align with IAI panel requirements.

Elior Iseli moved to approve this minor course revision for BIO 102, and Shawn Ballee seconded the motion. Hearing no objections, this minor course revision was approved effective Spring semester 2023.

4. Course Withdrawal: Originator – Ruth Anne Rehfeldt

THE 130 Diversity in American Theatre
(3 lec/ 0 lab) 3 sem hrs

Summary of Changes: THE 130 is being withdrawn due to consistent lack of enrollment.

Rationale: THE 130 has a history of low or no enrollment.

Impact: THE 130 is not a prerequisite or corequisite for any course.

Dr. Rehfeldt stated that this course has not been offered in the last five years. When it was offered before that, the enrollment was low.

Shawn Ballee moved to approve the course withdrawal of THE 130, and Nancy Christensen seconded the motion. Hearing no objections, the course withdrawal of was approved and will be forwarded to ICCB for final approval. If ICCB approves, it will be effective Spring semester 2023.