



## **Curriculum Council Minutes Thursday, April 21, 2022**

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This meeting of Curriculum Council was called to order by Chairperson Dr. Kathleen Gorski at 2:30 p.m. via Zoom.

**Voting Members Present:**

Shawn Ballee, Adam Burke, Nancy Christensen, Sharon Garcia, Lisa Giese, Dr. Kathleen Gorski, Mary Greenwood, Jacki Hartley, Elier Iseli, Todd Laufenberg, Michelle, Lindquist, Dr. Jeanne McDonald, Jason Rochon, Patricia Saccone, Ne'Keisha Stepney, Jo Lynn Theobald, David Voorhees

**Voting Members Absent:**

Imelda, Koehler, Jeanine McMillen, Jessica Moreno, Suzette Murray, Dr. Diane Nyhammer, Nora Silvia, Juan Chiu

**Ex-Officio Members Present:**

Robert Cofield, Denise Halverson, Sarah Kocunik, Kelli Sinclair

**Ex-Officio Members Absent:**

Laura Cronan, Marc Dale, Christa Kristich, Dr. Anita Moore-Bohannon

**Guests:**

Chadd Engel

**Vice President of Educational Affairs**

Dr. Diane Nyhammer

1. New Business

**Learning Outcomes, Curriculum and Program Development**

Dean: Dr. Kathleen Gorski

- Curriculum Council Manual update discussion and vote.

**Summary of Changes**

1. Names and positions updated to be current.
2. The Justification for Course Reactivation (pg. 8) changed to follow format of other

course updates. Previous understanding was that courses could only be reactivated with a program. We recently learned about the reuse process with ICCB which allows us to reactive individual courses to the ICCB master file.

3. ICCB Course Proposal Guidelines to include course reactivation based on above.

4. IAI information (pg. 15) updated to include approval information and panel agenda deadlines.

5. Deleted Appendix C. (pg. 30). The Project Initiation Form is no longer being used at the college. This was used for new program approval along with the new program proposal form.

### **Liberal Arts and Sciences**

Executive Dean: Sharon Garcia

1. Course Withdrawal: *Nancy Christensen*
- |             |                          |              |                            |
|-------------|--------------------------|--------------|----------------------------|
| BIO 103     | Human Biology Laboratory |              |                            |
| 1.0 sem hrs |                          | 0 lec/ 2 lab | <i>(Withdrawal course)</i> |

*Rational:* BIO 103 was effective and first offered in SP 2010. Nancy Christensen stated that it hasn't been offered since SP 2015. Dave Voorhees mentioned that when it was offered, the enrollment was low, and the course was often cancelled. The accompanying lecture course BIO 102 is a viable online course offering with consistent offerings and enrollments. The lab, as currently structured, no longer meets IAI criteria and significant work would be needed to restructure for compliance. Given the financial and work force resources required to offer a lab course, the division no longer feels that BIO 103 is a viable offering.

*Impact:* This course is not a prerequisite or co-requisite for any courses so there will be no additional course impact.

Nancy Christensen moved to approve this course withdrawal, and Ne'Keisha seconded the motion. Hearing no objections, this withdrawal was approved effective Fall semester 2022.

2. Minor Course Revision: *Nancy Christensen*
- |             |                           |             |   |
|-------------|---------------------------|-------------|---|
| CHM 100     | Introduction to Chemistry |             |   |
| 3.0 sem hrs |                           | 3 lec/0 lab | <i>(Prereq change from MTH 061 or MTH 066 to MTH 067)</i> |

*Rationale:* This proposed change in course prerequisites is to better align with a similar course offered at an articulating university. The C or better requirement is a criterion for IAI compliance.

*Impact:* CHM 100 is a recommended Coreq for CHM 101, and a recommended Prereq for CHM 102 and CHM 103.

3. Minor Course Revision: *Nancy Christensen*
- |             |                                      |             |  |
|-------------|--------------------------------------|-------------|--|
| CHM 101     | Introduction to Chemistry Laboratory |             |  |
| 1.0 sem hrs |                                      | 0 lec/3 lab | <i>(Prereq change from MTH 06 or MTH 066 to MTH 067)</i> |

*Rationale:* This proposed change in course prerequisites is to better align with a similar course offered at an articulating university. The C or better requirement is a criterion for IAI compliance.

*Impact:* CHM 101 is a recommended Prereq for CHM 103.

4. Minor Course Revision: *Nancy Christensen*  
CHM 121 General Chemistry  
4.0 sem hrs 3. lec/3 lab *(Prereq change from MTH 067 or  
MTH 072 to MTH 069)*

*Rationale:* This proposed change in course prerequisites is to better align with a similar course offered at an articulating university. The C or better requirement is a criterion for IAI compliance.

*Impact:* CHM 121 is a Prereq for 122 and CHM 231.

5. Minor Course Revision: *Nancy Christensen*  
CHM 122 Introduction to Chemistry  
4.0 sem hrs 3 lec/3 lab *(Prereq update adding: C  
or better in MTH 069, and C  
or better in ENG 085 or ENG 095,  
or placement by  
appropriate measures.)*

*Rationale:* This proposed addition is to align the Prereqs with the changes being made to CHM 100, CHM 101, and CHM 121 to meet the new developmental education requirements and for student transparency.

It was decided to maintain the existing math Prereqs and add the new developmental math courses. This will assist the students who have taken the existing Prereqs and provide them with the knowledge needed to enroll in the chemistry courses.

Nancy Christensen moved to approve these minor course revisions, and Jo Lynn Theobald seconded the motion. Hearing no objections, these minor course revisions were approved effective Fall semester 2022.

### **Business, Technology, and Workforce Education**

Executive Dean: Ne'Keisha Stepney

No Submissions

### **Academic Support**

Dean: Jessica Moreno

No Submissions

### **Health Professions and Public Service**

Assistant Dean: Nora Silvia

1. Minor Program Revision: *Patricia Saccone*  
Health Information Technology 110D *(Updating sequencing to a semester  
sequence. Removal of COM 121, ENG  
152, and ENG 153)*

*Rationale:* There is no change to the overall semester hours for completion which remains 60 semester hours. ENG 101, ENG 102 and COM 100 are 1.1 transfer courses.

Patti Saccone stated that some students already have a bachelor's degree, and COM 121, ENG 152, and ENG 153 requirements delayed students from achieving an associate's degree.

Jo Lynn Theobald moved to approve these minor program revisions, and Shawn Ballee seconded the motion. Hearing no objections, this minor program revision was approved effective Fall semester 2022.