Quick Guide to Assessemnt at Waubonsee – PDF Overview

This guide is intentded to provide faculty support or the outcomes assessment process at Waubonsee Community College. If assistance is needed, follow the resource links provided or reach out to an assessment liaison for assistance.

As you use this tool, please keep in mind that assessment is a collaborative process where collegues work together to assess across sections and modailities as outlined by our Educational Affairs plan.

Dedicated outcomes assessment collaboration time is provided for full-time and adjunct faculy during Faculty Development days each semester.

Topic #1: Assessment

○ Yes: It is understood that assessment is formative and practiced to inform teaching, and enhance student learning.

○ No, please share the benefits of assessment.

Resources for this topic:

- Learn more about assessment
- Benefits of Assessment (PDF)

Topic #1 Links:

- **Learn more about assessment**
- **Benefits of Assessment**

Topic #2: 5-Year Schedule

○ The course planned for assessment this year is listed on the five-year schedule.

○ Where is the 5-year schedule and / what the options when a course is cancelled?

Resources for this topic:

- 5-Year Schedule Instructions (PDF)

Topic #2 Link:

- **5-year Schedule Instructions (PDF)**

Topic #3: Course Learning Outcomes

○ The course learning outcomes (CLOs) are measurable the course will be assessed using current outcomes.

○ Changes are needed to current course outcomes for curriculum council approval.

Resources for this topic:

- Learning Outcomes
- Curriculum Checklist (PDF)
- Curriculum Council (CC)

Topic #3 Links:

- **Learning Outcomes**
- **Curriculum Checklist (PDF)**
- **Curriculum Council (CC)**

![Waubonsee Community College logo]

Topic #4: Bloom's Taxonomy of Learning

○ Assessments and instructional strategies align with Bloom's Taxonomy learning levels and outcomes are measurable.

○ It is unclear if assignments and instructional strategies align with Bloom's Taxonomy of Learning.

Resources for this topic:

- Why should assessments, learning outcomes, and instructional strategies be aligned? (PDF)

Topic #4 Link:

- **Why should assessments, learning outcomes, and instructional strategies be aligned? (PDF)**

Topic #5: Curriculum Map

○ Curriculum is mapped. There is alignment between Course (CLOs), Program (PLOs) and Institution Learning Outcomes (ILOs).

○ What is a curriculum map? Where is the map and how is it filled out?

Resources for this topic:

- Curriculum Mapping
- How do we find our curriculum map? (PDF)

Topic #5 Links:

- **Curriculum Mapping**
- **How do we find our curriculum map? (PDF)**

Topic #6: Assignments for Assessment in Canvas

○ Assignments used to assess course and institutional learning outcomes are in Canvas.

○ Support is needed to set up assignments for assessment in Canvas.

Resources for this topic:

- [Canvas](#)

Topic #6 Link:

- **[Canvas](#)**

Topic #7: Rubrics and/or Quizzes in Canvas

○ Rubrics and/or Quizzes are set up in Canvas for assessment (as necessary).

○ Support is needed to create, add, or adjust rubrics and/or quizzes or tests in Canvas to assess CLOs and ILOs (as necessary).

Resources for this topic:

- Creating Rubrics
- Quiz and Test Resources (PDF)
- Institutional Learning Outcomes

Topic #7 Links:

- **Creating Rubrics**
- **Quiz and Test Resources (PDF)**
- **Institutional Learning Outcomes**

Topic #8: AEFIS

○ AEFIS is set up to collect assessment data.

○ Support is needed with linking assessments from Canvas to AEFIS.

Resources for this topic:

- AEFIS
- Adding ILO Rubrics (PDF)

Topic #8 Links:

- **AEFIS**
- **Adding ILO Rubrics (PDF)**

Topic #9: Learning Improvement Plan

○ The Learning Improvement Plan articulates assessment activities for the Academic Year. It is recommended that this is completed during faculty development days.

○ Support is needed with the Learning Improvement Plan.

Resources for this topic:

- Plan Do Check Act (PDF)
- Learning Improvement (LI) Reports

Topic #9 Links:

- **Plan Do Check Act (PDF)**
- **Learning Improvement (LI) Reports**

Topic #10: Learning Improvement Report

○ The Learning Improvement Report (based on previous AY plan) summarizes evidence of student learning to be used to inform curriculum and pedagogy for learning improvement. Due no later than December 1.

○ Support is needed completing the Learning Improvement Report.

Resources for this topic:

- Plan Do Check Act Checklist (PDF)
- Learning Improvement (LI) Reports

Topic #10 Links:

- **Plan Do Check Act (PDF)**
- **Learning Improvement (LI) Reports**

Topic #11: Annual Update or Program Review

○ The Annual Update or Program Review summarizes evidence of program effectiveness for continuous improvement. Due no later than December 1.

○ Support is needed with Program Review or our Annual Update.

Resources for this topic:

- Program Review - ICCB 5-Year Review and Waubonsee Annual Update
- Plan Do Check Act Checklist (PDF)
- Self-Study Instructions for Program Review (PDF)
- Annual Update Instructions (PDF)

Topic #11 Links:

- **Program Review-ICCB 5-year Review and Waubonsee Annual Update**
- **Plan Do Check Act Checklist (PDF)**
- **Self-Student Instructions for Program Review (PDF)**
- **Annual Update Instructions (PDF)**