



AGENDA/MINUTES

Meeting: Outcomes Advisory Council	Co-Leaders: Justin Hoshaw and Michael Moran AS: Spencer Brayton, Michelle Lindquist and Melissa Morgan BCT: Derek Schreiner, faculty, faculty CHA: Sharon Garcia, Jon Nichols, Sarah Quirk HPPS: Drea Brus, Tracy Limbrunner, Marjie Schoolfield M&S Tracey Dosch, Steve Kifowit, Lorrie Stahl, Evan Thomas SSEWL: Jeanette Funaro, Elier Iseli & Heather LaCost Co-Curricular: Julie Bechtold, Scott Peska Office of Learning Outcomes, Curriculum and Development: Kathleen Gorski Absent
Date: February 16, 2021	
Time: 2:30pm – 4:00pm	
Zoom: https://waubonsee.zoom.us/j/8099211706	
Spring, 2021 Meeting Dates 2-2-21 2-16-21 3-2-21 3-23-21 4-6-21 4-20-21	

PARKING LOT:

Agenda Items	Facilitator	Time Allotted	Findings / Conclusions/Details	Follow-Up Who/When
Review/Approval of February 2 Minutes	Mike	1 min	The minutes for February 2 were not uploaded to the website.	The minutes from both February 2 nd and 16 th will be reviewed at the March 2 nd meeting.
Review of Assessment Assumptions	Justin	10 – 15 minutes	It was stated that assessment is to be made across all modalities. The Assessment for Student Learning manual was reviewed. The section, “HLC Criteria for Accreditation 4B” was specifically reviewed.	

Review of comments on OAC Assessment Manual section on Roles and Responsibilities (pp.3 – 5)	All	30 minutes	Sarah’s email regarding her proposed order was discussed. It was recommended that the “Roles and Responsibilities” be moved to a resource page.	It was decided that a document will be created to revise the OAC manual. The volunteers to do this are: Justin, Mike, Jon, Heather and Sarah.
Process for Review of Learning Improvement Reports/Norming Session	All	30 Minutes	The process for review of learning improvement was reviewed. The Plan/Report form in AEFIS was reviewed and explained. Recommendations for changes of the form were made. Faculty were assigned to the forms to review.	
Open Discussion	All	5 minutes	There were no items discussed.	
Next Meeting: March 2, 2021				