



AGENDA/MINUTES

Meeting: Outcomes Advisory Council	Co-Leaders: Justin Hoshaw and Mike Moran AS: Spencer Brayton, Michelle Lindquist and Melissa Morgan BCT: Derek Schreiner CHA: Sharon Garcia, Jon Nichols, Sarah Quirk HPPS: Drea Brus, Tracy Limbrunner, Marjie Schoolfield M&S Tracey Dosch, Steve Kifowit, Lorrie Stahl, Evan Thomas SSEWL: Jeanette Funaro, Elior Iseli & Heather LaCost Co-Curricular: Julie Bechtold, Scott Peska Office of Learning Outcomes, Curriculum and Development: Kathleen Gorski
Date: February 2, 2021	
Time: 2:30pm – 4:00pm	
Zoom: https://waubonsee.zoom.us/j/8099211706 Spring, 2021 Meeting Dates 2-2-21 2-16-21 3-2-21 3-23-21 4-6-21 4-20-21	

PARKING LOT:

Agenda Items	Facilitator	Time Allotted	Findings / Conclusions/Details	Follow-Up Who/When
Review/Approval of December Minutes	M. Moran	5 min	Motion to approve the minutes: Michelle Lindquist Second: Justin Hoshaw Unanimously Approved	
Language Change: Institutional Learning Outcomes Needs a Vote	M. Moran and J. Hoshaw	5 minutes	Motion to Approve: Drea Brus Second: Jon Nicols Approved One abstained	
Assessing for Student Learning Manual	All	35 min	Heather LaCost shared she was distressed by the process of the manual release and felt it put everyone in a bad position. She also was confusing that the manual came from Amy Powers. Kathleen shared that the manual was created and released after the last fall OAC meeting and was prepared to accommodate out two-hour session at FDD. Since OAC had already ended for the semester the plan was to include the manual on the first spring OAC meeting	OAC members to review roles and responsibilities in on the Google doc for the next meeting.

			<p>agenda. Since liaison and assessment work don't stop after the last OAC meeting, Kathleen suggested that OAC collectively plan FDD before the end of the term to avoid similar timing issues.</p> <p>Additional Comments: Areas of concern, roles and responsibilities reminded some faculty of a past experience with the duties and responsibilities in the contract. The word responsibilities were a trigger. There are responsibilities already outlined in the contract and it may have been interpreted that we were circumventing the responsibilities of the contract.</p> <p>Next Steps: all faculty will review the roles and responsibilities section of the manual and make comments on the Google document for the next meeting to review.</p>	
Review/Debrief on FDD Outcomes Session	J. Hoshaw	15 min	<p>Tracey Dosch said the session was mostly valuable.</p> <p>Michelle Lindquist said it was very helpful to their faculty. Their session ended with a calibration of a rubric. There were two adjuncts and they really appreciated the time.</p> <p>Tracy Limbrunner wanted to look at the plan on AEFIS but they couldn't open the files. Kathleen shared we are working on changing workflow so that all files will be available for faculty development days.</p> <p>Jon Nichols thought the time was productive. He shared they also had opportunity to work with a few adjuncts.</p> <p>Sarah Quirk said that they were able to accomplish quite a bit, but this was because they had a solid plan for the time early on.</p> <p>Sarah Quirk suggested that we have a document of assessment activities that can be accomplished in two hours.</p> <p>Drea suggested that we have a CTE path.</p>	
Review of Reports for Learning Improvement	All	15 min	<p>Decided that we would review together at the next meeting, and then break into groups of two to review together. Agreed that we should have a mix of discipline and non-discipline reports to review.</p> <p>Mike, Justin will create a list together.</p>	Mike and Justin to create a list for the Report for Learning Improvement review.
Curriculum Mapping	M. Moran	15 min	<p>Bringing to next meeting. Template. It was suggested to have Hoitung come in regarding QM.</p>	Kathleen will reach out to Hoitung to see if we can arrange an overview of QM.

General Updates 1) Co-Curricular Assessment 2) Liaisons 3) AEFIS	J. Hoshaw	5 min	Update provided that a co-curricular council will be formed. We will be looking for a new Liaison next year and we are making progress with AEFIS.	
Next Meeting: February 16, 2021				