Information Literacy

WCC Definition: Information Literacy is a set of integrated skills encompassing the reflective discovery of information, the understanding of how information is produced and valued, and the ethical use of information in creating new knowledge.

WCC Outcome: Use technology to ethically research, evaluate or create information.

(R): Reinforcing (I/R): Introducing and Reinforcing (I): Introducing

Information Literacy	**Proficient *(R)*** 4	**Progressing *(I/R)*** 3	**Beginning *(I)*** 2	**Entry *(I)*** 1
Determine the Extent of Information Needed	Defines the scope of the research question or thesis thoroughly. Can determine key concepts. Types of information (sources) selected relate to the concepts or answer research question.	Defines the scope of the research question or thesis generally. Can determine key concepts. Types of information (sources) selected mostly relate to the concepts or answer research question.	Defines the scope of the research question or thesis but may be missing elements or is too broad or too narrow. Can determine key concepts. Types of information (sources) selected partially relate to concepts or answer research question.	Has difficulty defining the scope of the research question or thesis. Has difficulty determining key concepts. Types of information (sources) selected do not relate to concepts or answer research questions.
Access the Needed Information	Accesses information using a variety of search strategies and relevant information sources. Demonstrates ability to refine search.	Accesses information using simple search strategies, retrieves information from limited and similar sources.	Accesses information randomly, retrieves information that may be relevant but lacks quality.	Accesses information randomly, retrieves information that lacks relevance and quality.
Evaluate Information and its Sources Critically	Chooses a variety of information sources appropriate to the scope and discipline of the research question. Selects sources using multiple criteria that are relevant and current to the research question.	Chooses a variety of information sources. Selects sources using basic criteria that are relevant to the research question.	Chooses few information sources. Selects sources using limited criteria that are minimally relevant to the research question.	Chooses weak or no information sources. Selects sources using weak or no criteria that are irrelevant to the research question.

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Use Information Effectively to Accomplish a Purpose	Communicates, organizes and integrates relevant information from sources to achieve intended purpose.	Communicates and organizes relevant information from sources while minimally integrating sources, partially achieving intended purpose.	Communicates information from some relevant sources with little or no organization or integration. The information conveyed often undermines purpose.	Communicates information from irrelevant sources with little or no organization or integration. The information conveyed has no sense of purpose.
Use Information Ethically and Legally	Uses information with careful attention to its original context and author's intention. Uses citations and references consistently, demonstrating a full understanding of the ethical and legal restrictions on the use of published, confidential, and/or owned information.	Uses information with limited attention to original context or author's intention. Uses citations and references, demonstrating some understanding of the ethical and legal restrictions on the use of published, confidential, and/or owned information.	Uses information out of context or disregards author's intention. Inconsistently uses citations or references, unintentionally plagiarizes, demonstrating little understanding of the ethical and legal restrictions on the use of published, confidential, and/or owned information.	Uses information out of context or misrepresents author's intention. Rarely or does not use citations or references, unintentionally or intentionally plagiarizes, demonstrating no understanding of the ethical and legal restrictions on the use of published, confidential, and/or owned information.

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